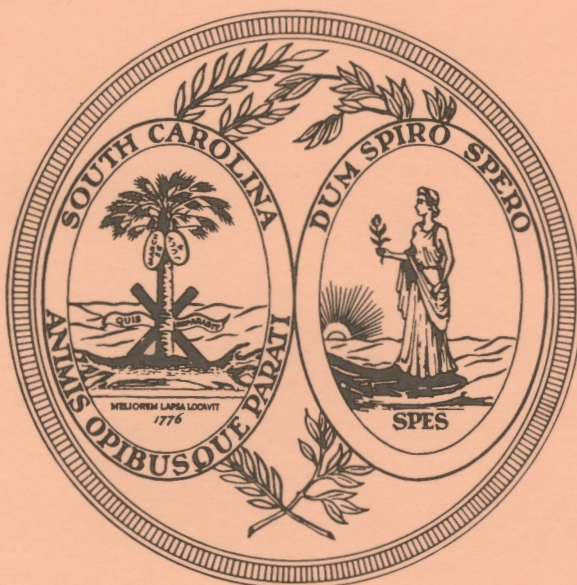


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SOUTH CAROLINA STATE UNIVERSITY



ANNUAL REPORT 1992-1993

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OFFICE OF
THE PRESIDENT

November 1, 1993

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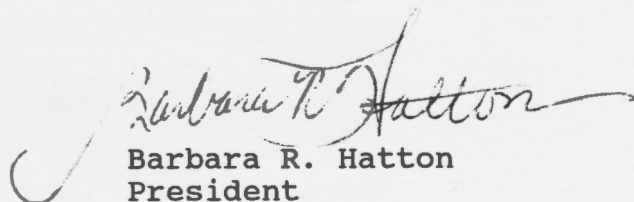
His Excellency, Governor Carroll A. Campbell Jr., and the
Honorable Members of the General Assembly of South Carolina
Columbia, South Carolina

Dear Governor Campbell and Members of the General Assembly,

On behalf of South Carolina State University, I am
pleased to transmit herewith the Institution's Annual Report
which outlines some of the administrative and academic
initiatives of the University for the 1992 - 1993 fiscal
year.

We are appreciative for your continuous support in
improving the quality of Higher Education. We also commend
the members of the Board of Trustees for their commitment to
the fulfillment of worthy educational goals for the
University.

Respectfully submitted,


Barbara R. Hatton
President

BRH:cb



November 1, 1993

FAX: (803) 533-3232

OFFICE OF
THE PRESIDENT

His Excellency, Governor Carroll A. Campbell Jr., and the
Honorable Members of the General Assembly of South Carolina
Columbia, South Carolina

INSTITUTIONAL ACCREDITATION

South Carolina State University is accredited by the Southern Association of Colleges and Schools, and is a member of the Council of Graduate Schools in the United States. Undergraduate and graduate teacher-education programs are approved by the South Carolina State Department of Education, the National Association of State Directors of Teacher-Education and Certification (NASDTEC), and the National Council for the Accreditation of Colleges of Teacher-Education (NCATE). Also the programs of the School of Home Economics are accredited by the Council for Professional Development of the American Home Economics Association. The Counseling and Self-Development Center is accredited by the International Association of Counseling Services, Inc., and the Rehabilitation Counselor-Education Program by the Council on Rehabilitation Education, Inc. (CORE). The programs of the School of Engineering Technology are accredited by the Accreditation Board for Engineering and Technology. Also, the Social Work program is accredited by the Council on Social Work Education.

Respectfully submitted,

Barbara E. Hatton
President

BRE:cb

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 School of Business

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 Physical Plant

Margaret Black, B.S. Director
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Leon Chavous, B.S., M.S. Director
 1890 Research and Extension

Beverly Young, B.S., M.S., Ph.D. Director
 Institutional Self-Studies

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J. Leonard Gattison, B.S., M.B.A., C.F.E. Director
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John M. Donnelly, B.A. Director
 Procurement

Bernard Haire, B.A. Director
 Student Activities

Vacant Director
Special Programs

William P. Hamilton, B.A., M.Ed Director
Sports Information

Roy Isabel, B.S., Ph.D. Director
Research and Grants Administration

Charlene M. Johnson, B.S., M.Ed. Interim Director
Athletics

Gloria D. Pyles, B.S., M.A., M.Ed. Director
Special Academic Programs and Title III Coordinator

Mary E. J. Ray, B.S., M.Ed..... Director
Special Services Program and
Partners in Educational Progress (PEP)

Sharon Reed, B.A., M.Ed..... Director
Student Center

Charles A. Roberts, B.S., Ed.M., Ed.D. Director
Instructional Media Center

James Ruff, B.A. Director
Personnel

Vacant Director
Institutional Advancement

Connie J. Shivers, B.S., M.Ed. Director
Student Housing

Roy L. Simms, B.A., M.Ed., Ph. D. Director
Honors Program

Carl Jones, B.S., M.A., Ph.D. Director
Psychometrics

Bettylou R. Terry, B.S. Director
Public Information Services

Paul White, Sr., A.A., B.S., M.S. Director
Campus Safety and Security

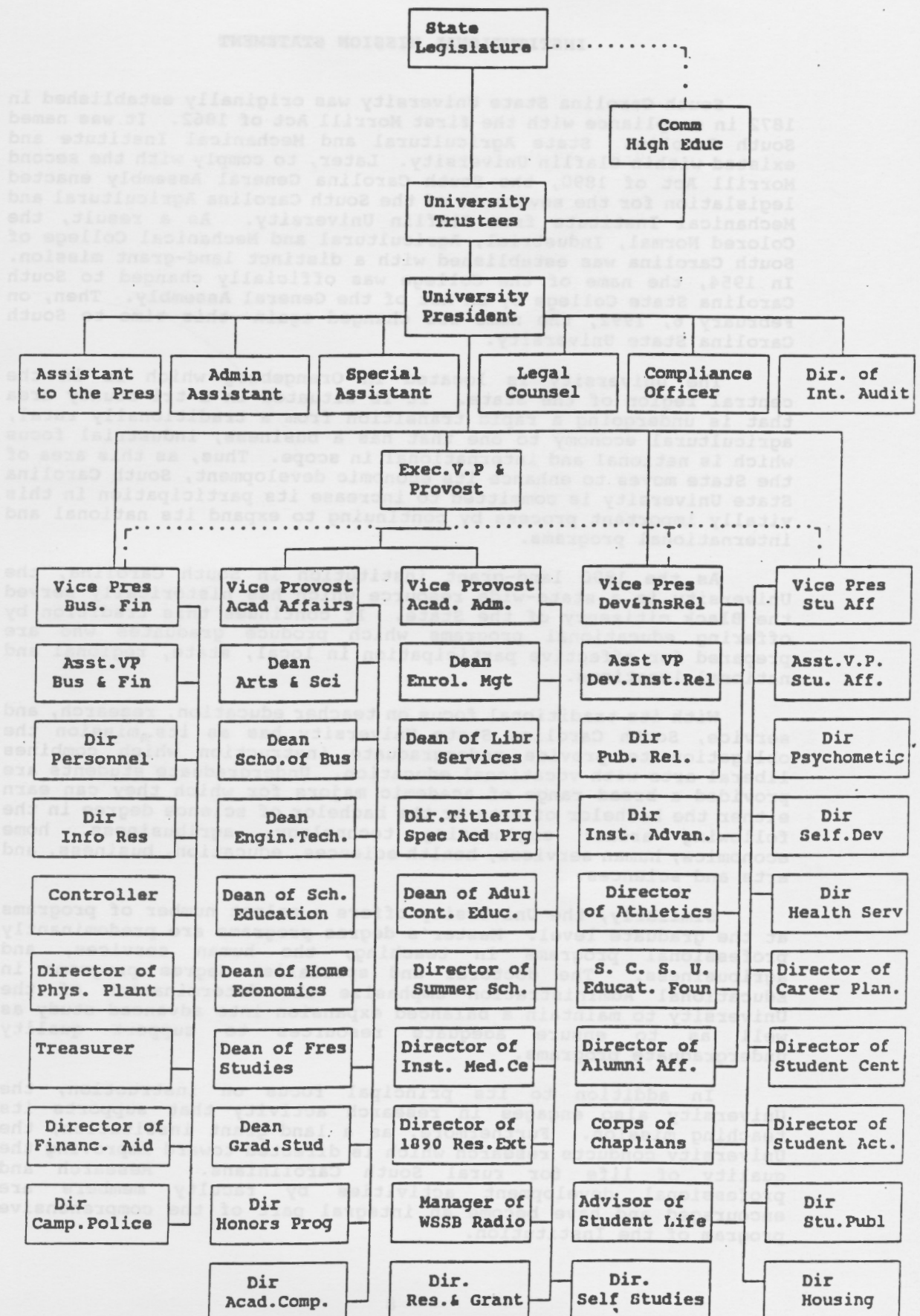
Shirley M.C. James, RN, B.S.N., F.P.N. Nursing
Supervisor

VACANT.....College Physician

VACANT.....Residence Area Coordinator

William H. Hammond, B.S., M.Ed.Residence Area
Coordinator

ORGANIZATIONAL CHART



INSTITUTIONAL MISSION STATEMENT

South Carolina State University was originally established in 1872 in compliance with the first Morrill Act of 1862. It was named South Carolina State Agricultural and Mechanical Institute and existed within Claflin University. Later, to comply with the second Morrill Act of 1890, the South Carolina General Assembly enacted legislation for the severance of the South Carolina Agricultural and Mechanical Institute from Claflin University. As a result, the Colored Normal, Industrial, Agricultural and Mechanical College of South Carolina was established with a distinct land-grant mission. In 1954, the name of the College was officially changed to South Carolina State College by an Act of the General Assembly. Then, on February 6, 1992, the name was changed again--this time to South Carolina State University.

The University is located in Orangeburg which is in the central region of the State. It is situated in a tri-county area that is undergoing a rapid transition from a traditionally rural, agricultural economy to one that has a business, industrial focus which is national and international in scope. Thus, as this area of the State moves to enhance its economic development, South Carolina State University is committed to increase its participation in this vitally important process by continuing to expand its national and international programs.

As the 1890 land-grant institution in South Carolina, the University is a state-wide resource which has historically served the Black citizenry of the State. It continues this tradition by offering educational programs which produce graduates who are prepared for effective participation in local, state, regional and national locations.

With its traditional focus on teacher education, research, and service, South Carolina State University has as its mission the obligation to provide undergraduate instruction which combines liberal arts with vocational education. Undergraduate students are provided a broad range of academic majors for which they can earn either the bachelor of arts or the bachelor of science degree in the following areas: engineering technology, agribusiness, home economics, human services, health sciences, education, business, and arts and sciences.

Similarly, the University offers a select number of programs at the graduate level. Master's degree programs are predominantly professional programs in teaching, the human services, and agribusiness. The doctoral and specialist degree programs in Educational Administration emphasize the determination of the University to maintain a balanced expansion into advanced study as well as to ensure adequate resources to support quality undergraduate programs.

In addition to its principal focus on instruction, the University also engages in research activity that supports its teaching mission. Furthermore, as a land-grant institution, the University conducts research which is directed toward improving the quality of life for rural South Carolinians. Research and professional development activities by faculty members are encouraged and have become an integral part of the comprehensive program of the Institution.

As a part of its expanded mission, South Carolina State University considers the provision of community services vitally important. These services are provided through (1) programs related to agriculture (2) adult and continuing education, (3) research, and (4) reference and resource areas. Each of these services is designed to create a mutually beneficial relationship between the community and the University.

South Carolina State University is fully committed to its mission which is to provide for all students quality academic programs as well as research initiatives to support these programs. The ultimate objective is to ensure that all students will be able to work and live productively and successfully in a rapidly evolving high-technology society as a result of their educational experience at the University.

SOUTH CAROLINA STATE UNIVERSITY INSTITUTIONAL GOALS

1. To respond to emerging professional and technological demands by revising existing programs and by implementing new ones.
2. To recruit and maintain a quality faculty and well-prepared staff to support the academic programs; to support professional development activities; and to provide the funding for adequate and equitable salaries to contribute to the maintenance and development of high morale on campus.
3. To improve progressively the quality of demonstrated academic performance of students.
4. To develop an assessment plan which evaluates academic effectiveness, student development, support services, and administrative operations; and to use these results in a broadbased continuous planning/evaluating process.
5. To develop and to implement a marketing and student-recruiting plan based on documented research which is designed to diversify the student body in order to maintain enrollment at a five percent growth rate, per year, through 1991-92.
6. To continue to provide and expand support programs in order to improve the quality of general campus life to meet the needs of all students.
7. To expand the revenue base of the University by increasing external financial support through the establishment of mutually beneficial relationships with corporations, private foundations, and governmental agencies, and by promoting an increase in active membership in the alumni association.
8. To expand the research focus of the Institution; to enhance its capability to conduct a wide spectrum of studies in all areas of the University; and to engage in collaborative research efforts with other educational institutions, as well as with local, state, and federal agencies.
9. To help students to develop an understanding of self and to grow in personal, nonacademic areas, such as self-discipline, independence, adaptability, and personal responsibility .

10. To provide curricular offerings that will increase opportunities for nontraditional students to receive a college education.
11. To increase the international focus on the university by encouraging research with an international perspective, by recruiting more foreign students, and by providing greater opportunities for students and faculty to learn about other nations.
12. To fulfill the social responsibility of the University to the greater community by providing services that will improve the quality of life for the general citizenry.
13. To have the institutional accreditation of South Carolina State University reaffirmed by the Southern Association of Colleges and Schools, and to increase the number of academic programs which are accredited by professional accrediting bodies.
14. To maintain an equitable distribution of the base financial resources (budget) of the University among the four major divisions: Academic Affairs, Student Affairs, Development and Institutional Relations, and Business and Finance.
15. To maintain an intramural/intercollegiate athletic program which complements the academic program and is an integral part of the mission of the University which is to prepare students, in mind and body, for life-long leadership skills.

STATUTORY AUTHORITY--A HISTORY OF THE UNIVERSITY

The Constitutional Convention of 1895 enacted provisions authorizing the legislature to create the University by a severance of the state's interest from Claflin University. In pursuance of such authorization, the General Assembly in 1896 entered statutes providing for the establishment of a normal, industrial, agricultural and mechanical college. The same Legislature provided for the appointment of a Board of Trustees, an administration, a faculty, and the adoption of rules and regulations to govern the operation of the College.

Pursuant to this organization, a faculty, composed of thirteen South Carolinians, was chosen by Dr. Thomas E. Miller, a former Congressman from South Carolina, who had been appointed as the first President of the College; and on September 27, 1896, the doors of the Institution were opened. The College plant consisted of one hundred and thirty-five acres, eight small buildings, a small dairy herd, and a few farm animals. Because of the meager facilities, academic instruction was mostly given on logs hewn from the campus wilderness, in the tradition of the Mary Hopkins ideal College. These logs were later made into lumber for the first dormitory and classroom buildings.

In 1911, Robert Shaw Wilkinson, a native of Charleston and a former Professor of Physics at the College, was elected President. Under his administration, the income of the University was increased from both federal and state sources, and a federal appropriation for extension work was added.

After twenty-one years of sincere service, Dr. Wilkinson passed; and on March 15, 1932, the presidency of the University was undertaken by Miller F. Whittaker who, at that time, was Director of the Mechanical Department. Some of the outstanding activities that marked President Whittaker's administration were the establishment of a Law School, Extension School instituted in fifteen South Carolina communities, and a Reserve Officer's Training Infantry Unit.

President Whittaker gave eighteen years of dynamic service to the University, and in 1949 he died with a firm faith that: "The College is serving the people of this state as never before. The worth of the institution is best expressed in the community relationship which it maintains and the improvement of rural and civic life which it promotes through its graduates, its faculty, and its extension agencies. The College has exhibited its economic, civic, and social worth to the Commonwealth of South Carolina."

In 1950, Benner C. Turner, Dean of the Law School, was elected President of the College. He retired in 1967 after seventeen years of service. Under President Turner's administration, the growth of the College was tremendous, both in academic activities as well as physical and human resources. Outstanding changes included the rapid growth of both undergraduate and graduate enrollments; increases in the number of faculty and staff; increases in the number of faculty holding doctoral degrees; the reorganization of the administrative and instructional areas of the College; major improvements in the physical plant, which included the renovation of buildings and the construction of many new buildings, among which were a new academic building, and dormitories for both men and women, a cafeteria, walkways, drives, roads and attractive landscaping, all of which have added to the comfort and beauty of the campus.

Upon the retirement of Dr. Turner, the Board of Trustees appointed Dr. M. Maceo Nance, Jr., Vice President for Business and Finance, as Acting President of the College, to serve until a successor to the former president could be chosen. The appointment became effective June 24, 1967. Dr. Nance was elected President by the Board of June 23, 1968, and was inaugurated November 27, 1968. Under President Nance's administration, the College experienced unprecedented growth in academics, students, faculty, staff and physical facilities. Twenty degrees were established, including the doctorate in Educational Administration. The majority of the faculty held doctoral degrees. Many academic programs received professional accreditation, while the college maintained its regional accreditation. Scholarship programs and faculty chairs were enhanced and initiated to promote the pursuit of knowledge. In keeping with the land-grant mission of the college, the 1890 Research and Extension program (United States Department of Agriculture), through its services and research, assisted in improving the quality of life for the citizens of South Carolina. In recognition of the need for additional school-community interaction, an Adult and Continuing Education unit, and a comprehensive college-community relations program were established and promoted. National and international awards were bestowed on many academic programs and extracurricular activities. Dr. M. Maceo Nance, Jr., retired June 30, 1986, after serving as President for 19 years.

On July 1, 1986, Dr. Albert E. Smith became the sixth President of South Carolina State University. Under Dr. Smith's

administration, the College's structure was reorganized and fine-tuned to operate under four major divisions: Academic Affairs, Business and Finance, Development and Institutional Relations (a new division), and Student Affairs. Under the supervision of a Vice-President, each Division was restructured administratively to carry out basic and expanded responsibilities:

--A cabinet level organization of senior executive administrators was established--the Central Administrative Staff (CAS).

--A Dean's council was organized as a senior-level body that would monitor academic and support services across the campus.

--An Executive Vice President and Provost position, to replace and elevate the traditional Vice President for Academic Affairs position, was established. Two Vice Provosts were named to assist in the area of Academic Affairs, to include a Vice Provost for Academic Affairs (to replace the former Assistant Vice President), and a Vice Provost for Academic Administration (a new position).

During Dr. Smith's tenure, research and professional activity improved significantly. Alumni, corporate and other private-sector support increased dramatically, as an aggressive effort was made to re-establish ties with graduates and establish formal relationships with the corporate community.

In 1988, a four-year Nursing Program was established and the first history-making class of 10 students graduated in May 1992. An Honors Program was established during Academic Year 1988-89, and the Institution became a participating member of the National Student Exchange Program.

Dr. Smith was successful in getting approved some twenty-five projects that would renovate and expand the physical plant, to include: A new Women's dormitory, a fine arts center, additions to Washington Dining Hall and the Kirkland Green Student Center, expansion of Dawson Football Stadium, a conference center at Camp Harry Daniels, an 1890 office complex, and a 250-to-300 acre research and demonstration farm.

After more than 18 months of work, Dr. Smith was successful in achieving one of his most noteworthy accomplishments--that of convincing the General Assembly of South Carolina to approve a name change for the Institution from South Carolina State College to South Carolina State University.

Dr. Albert E. Smith resigned on January 6, 1992, after five and one-half years of distinguished service to South Carolina State University.

Dr. Carl A. Carpenter was named Interim President while the Board of Trustees searched for a new President. During his tenure, HR 3716 was signed by Governor Carroll A. Campbell Jr. on February 26, 1992, designating South Carolina State College become South Carolina State University.

On September 20, 1992, the Board of Trustees elected Dr. Barbara R. Hatton, Seventh President of South Carolina State University. Dr. Hatton is the first woman to serve as the Chief Executive Officer of the University. She formally began her duties on January 4, 1993. The presidential transition which began in

January will end with the inauguration of the President on November 11-13, 1993.

Dr. Hatton listed several major accomplishments since coming aboard in January. They are:

- . Approval of the 20-year Master Plan by the Board of Trustees,
- . Approval of the Visual and Performing Arts Building for full construction by the Joint Board Review Committee of the General Assembly,
- . Passage of the Engineering Technology Bill by the General Assembly on April 25, 1993,
- . Developing and awarding scholarships of about a half million dollars to support talented students,
- . Received two \$50,000 Endowment Contributions from Trustee Gedney Howe and Senator Strom Thurmond,
- . Recommended and supported two SCSU students for White House Internships, and
- . Completion of the Women's Dormitory later named Luther J. Battiste, Jr. Residence Hall.

South Carolina State University is typical of many state-assisted Historically Black Colleges and Universities (HBCU'S) that began as small colleges--either with agricultural and mechanical orientations or as teachers' colleges--and then during the 1960's and 1970's expanded greatly in size, scope, and mission to accommodate the "Baby Boom" generation. Additionally, liberalization of federal government bodies and the subsequent enactment and enforcement of civil rights laws gave rise to a proliferation of funds, buildings, and students.

Today, South Carolina State University is a major historically Black institution, with nearly 5,000 students and more than 22,000 living alumni. It is a comprehensive, multi-purpose, doctoral degree granting institution.

ADMINISTRATION

The President is the Chief Administrative Officer of the University, and, as such, is ultimately responsible for decisions of policy that affect the Institution's overall operations.

Reporting directly to the President are senior vice presidents who head the four major divisions: (1) The Executive Vice President and Provost is responsible for the University's academic and academic support programs; (2) The Vice President for Business and Finance; (3) The Vice President for Student Affairs; (4) The Vice President for Development and Institutional Relations.

STATE OF THE UNIVERSITY

As discussed in other sections of this report, South Carolina State University experienced continued progress during Academic year 1991-92. While the Institution assessed its activities for the year, it also attempted to evaluate its effectiveness over the past five years. Boasting nearly a century of devotion to instruction, research, and public service, the University enjoyed some successes and faced some formidable challenges during the year in its continued quest for excellence.

One of the Institution's on-going priorities was to adjust faculty/staff salaries, to bring them more in line with peer institutions in the state and the southeastern region. Some progress was made in attempting to satisfy this goal.

During Academic Years 1990-92, an extensive assessment was completed to determine university-wide need for instructional equipment. Most of this equipment has been received and is in place for use.

The automation of the Library reached a new level with the implementation of the Mil-Line, the Integrated Online Library System. Access to online Public Catalog is now available.

Corporate partnerships were enhanced in 1991-92. This effort addresses one of the most critical needs at South Carolina State University--obtaining resources to fund programs and to attract meritorious scholars. Notwithstanding the need for funds, the University increased its enrollment headcount as well as scholastic quality.

A significant enhancement in research was realized in Academic Year 1991-92, with the number of funded proposals increasing over the previous year.

Student performance, as indicated by results on standardized examinations, continued to improve. Several academic programs successfully underwent Evaluation, and the university-wide cultural enrichment course continued to introduce students to the aesthetic side of their overall development.

The University made significant progress in improving its fiscal management--receiving an unqualified audit on its current operations for Fiscal Year ended June 30, 1990.

ACADEMIC AFFAIRS

The Office of Academic Affairs is one of the two divisions of the Office of the Executive Vice-President and Provost, and is mainly concerned with the supervision of all academic schools, their departments and related activities. Responsibilities require involvement in all administrative functions related to this division, such as, planning, organizing, staffing, directing, coordinating, reporting and budgeting.

Educational Programs

Academic year 1992 was a very exciting and successful year for the Academic Affairs Division. Among the many reasons for the previous statement, two will be mentioned here. First, the Seventh President of the University, Dr. Barbara R. Hatton, joined us in January, 1993. Her arrival marked the beginning of a new and exciting era at South Carolina State University. The second reason is the tremendous success which the University experienced in its efforts to gain national accreditation for all of its accreditable programs. During 1992-93, the University received official notice that three of its four Engineering Technology programs were re-affirmed and that the fourth one was accredited for the first time by ABET-TAC. Also, official notice was received that the Social Work program was accredited by the Council on Social Work Education. The Speech Pathology program was visited during 1992-93 by the American Speech, Language and Hearing Association and the Nursing program was visited by the State Nursing Board and the National League of Nursing. With regards to the Nursing program, official notice of its accreditation was received from the State Nursing Board. Notice from the National League is expected shortly. Official notice is also expected shortly from the National Association of Music.

Institutes and Special Programs

Department of English

A description of the activities of the drama guild, which is a laboratory for the instructional program in dramatic arts, follows. This descriptive report was submitted to the chairman of the Department of English by Frank M. Mundy, Assistant Professor of Drama and Executive Director of the Henderson-Davis Theatre.

September 25, 1992 - The area of dramatic arts coordinated the Coronation of Miss SC State University and the Installation of Student Government Officers.

November - Members of the Henderson-Davis Players performed the World Day Service at Mount Pisgah Baptist Church in Orangeburg.

February 13, 1993 - Members of the Henderson-Davis Players performed for the Youth and Young Adult Choir at North Orangeburg United Methodist Church.

February 14, 1993 - Members of the Henderson-Davis Players performed for the opening of the "Visions of Color" exhibition at the I.P. Stanback Museum/Planetarium.

February 18-28, 1993 - The dramatic arts area presented the Henderson-Davis Players in WHEN HELL FREEZES OVER, I'LL SKATE by Vinnette Carroll and Micki Grant.

March 6, 1993 - The Henderson-Davis Players performed for the Orangeburg Chapter of Links, Inc.

The following is a summary of the remaining schedule of the Henderson-Davis Players and the Dramatic Arts Area that was not completed at the time of this report.

April 2, 1993 - Members of the Henderson-Davis Players will

assist the Orangeburg "Daughters of Isis," a community outreach group for girls, in a fund-raising/scholarship pageant.

April 12-17, 1993 - The dramatic arts area will present the Henderson-Davis Players theatre for children and young adults. The Players will perform STORY THEATRE, stories in the Grimm Brother's Collection and Aesop's Fables. The play was adapted for the stage by Paul Sills and will be directed by Frank M. Mundy.

April 16, 1993 - Members of the Henderson-Davis Players will provide entertainment for the Edisto Habitat for Humanity, Inc.

April 23, 1993 - The Henderson-Davis Players will perform for the NAACP Expo in Manning, South Carolina.

April 25, 1993 - The Area of Dramatic Arts will honor outstanding drama students and faculty at their Annual Awards Program scheduled for 7:30 p.m. that evening in the Henderson-Davis Theatre. Each year the Players invite a Professional in the field to serve as the keynote speaker for this event.

April 28, 1993 - The Henderson-Davis Players will perform at a fund-raising event on their behalf at the Koger Center in Columbia, SC. This event is being sponsored by the S.C. State Alumni of Greater Columbia.

May 1, 1993 - The area of Dramatic Arts will sponsor their Annual Invitational Interscholastic High School Speech and Drama Festival. A noted educator in the field will serve as guest adjudicator for this event.

Throughout the academic year, members of the drama guild traveled around the state and made public appearances at neighboring colleges and universities, public schools, and the community and civic groups. Additionally, a number of students traveled to neighboring states where they attended professional conferences in search of summer employment. Four students were offered contracts.

Twelve (12) English majors were inducted into the Eta XI Chapter of the Sigma Tau Delta International English Honor Society on February 16, 1993.

Three English majors completed their professional clinical in December 1992. Two of them have been hired as regular teachers because of their work as student teachers.

Members of the English Club, Gamma Tau Omega and Sigma Tau Delta English International Honor Society presented "An Afternoon with James Baldwin" in the I.P. Stanback Museum and Planetarium on February 7, 1993 at 4:00 p.m.

This was the Fourth Annual African-American Read-in Chain which is sponsored by the Black Caucus of the National Council of Teachers of English.

Department of Mathematics and Computer Science

1. **Seminar:** "Systems Engineering at AT&T Bell Laboratories", October 1992.
2. **Euclidean Club Induction Ceremony**, Spring 1993. Advisor: Ms.

Patricia Jenkins.

3. ACM Induction Ceremony, Fall 1992. Advisor: Dr. James L. Boettler.
4. Partners in Education: Adopt a school Project with Clark Middle School. Ms. Jenkins and Dr. Keller are partners with Clark Middle School Mathematics Faculty.
5. Senior/Faculty Luncheon planned for April 29, 1993. Sponsored by the Department of Mathematics and Computer Science faculty and staff.
6. SCAMP (South Carolina Alliance for Minority Participation) Project. "A project involving teaching of calculus and other math courses using the Hewlett Packard 48SX Scientific Expandable Calculator". Dr. James E. Keller and Mr. Sam McDonald represented S.C. State University at Midlands Technical College and the University of South Carolina, Summer 1992 and Fall 1992.

Department of Military Science

The Department sponsored and/or participated in the following events/activities: ROTC Day on 10 October 1992, Airborne/Air Assault training, Advanced and Basic Camp, Blood Drive, Adopt-A-Mile, Black History Month Program and Thanksgiving Food Drives for needy families in the local community.

The South Carolina State University Chapter of the National Society of Scabbard and Blade participated in the following activities: the annual Christmas Adopt-A-Child Program and visited the children's ward of the Orangeburg Regional Medical Center.

The School Year 1992-1993 Ranger Challenge Team finished eighteen out of twenty-eight teams in the Fifth Brigade, First ROTC Region Ranger Challenge competition on 23-25 October 1992 at Fort Jackson, SC.

The South Carolina State University National Society of Pershing Rifles assisted in the ROTC Thanksgiving Food Drive, Christmas Adopt-A-Child Program and Fifth Brigade Junior ROTC Drill Meet.

The South Carolina State University ROTC Color Guard presented the Colors at the Coronation of Miss South Carolina State University on 25 September 1992, all of the home football games during the fall 1992 season, the Fall Commissioning Program on 12 December 1992, and the ROTC Black History Program on 11 February 1993.

Department of Modern Languages

The Chairman of the Department, Dr. A.M. Sharpe, works with schools, American Yard products, Inc. and other businesses and agencies in Orangeburg, South Carolina, in helping them with the translation of technical terms in French, Spanish and German; and offering seminars in French.

During the Fall 1992 semester, the Chairman conducted three separate workshops to explain the New Curriculum Foreign Languages

Framework with personnel within Orangeburg School District Five. On October 21st the Frameworks was explained to Assistant Principals, Instructional Assistants, Division of Curriculum and Instruction Personnel, and persons in the other District Level Divisions. The frameworks were explained to principals on October 22nd. Monday, November 9th, the Chairman explained the Curriculum Frameworks to Team Leaders and Staff Persons.

Miss Rosemarie Doucette is presently teaching two foreign language courses to faculty and staff members, as part of a grant received by Dr. Martinez in the School of Business Administration to encourage global awareness and cultural differences. Neither of these courses are for credit.

Ms. Helga Dupont is presently teaching a six-weeks Conversational and Business German courses to employees of Fashion Fabrics of America in Orangeburg. Also, Ms. Dupont is presently teaching a German Conversation course to faculty and staff members, as part of a grant received by Dr. Martinez, in the School of Business Administration. Neither of these courses are for credit.

Miss Evelyn Steck served as intermediary between Armstrong State College and South Carolina State University for the Zuren-Collegiate English and Foreign Language Oratorical competition that took place on February 20, 1993 at Armstrong State College in Savannah, Georgia.

On March 25-26, 1993, **Miss Evelyn Steck** attended and presented a paper entitled "La Semiotique de L'architecture dans des oeuvres choisies de Marguerite Duras" at the Annual Conference of the Philological Association of the Carolinas at Elon College in North Carolina.

On April 3, 1993, **Miss Steck** took students from her French 306 (Culture and Civilization course) to Columbia, S.C. to see a play entitled **Candide** by Voltaire. Actors were students from the University of South Carolina.

Department of Natural Sciences

The Chemistry Area in the Department of Natural Sciences conducted/hosted the Annual Meeting of the South Carolina Section of the American Chemical Society in April, 1993. Approximately 120 persons participated in this meeting.

Dr. N. Datta Gupta was Project Director; A microcomputer project entitled, "Development of Computer Support for Academic Programs" has been funded as a component of the College's SDIP Program (Title III). This project is funded for \$120,945 by the U.S. Department of Education.

A project using microcomputers to teach basic skills is in its final year of a five-year grant. It was funded for \$375,000 for five years, by the Southern Regional Education Board's Kenan Foundation. **Dr. Carl O. Clark** was Director of this project. South Carolina State University in collaboration with selected Orangeburg County Public Schools, has been funded by the Kenan Foundation to plan and implement a model program to prepare secondary students at risk to higher education to meet and exceed college entrance standards. This program, in its first year of a five year program, has demonstrated that improved college entry standards and increased

access to quality education are compatible. This program further demonstrates that a larger proportion of the disadvantaged can be prepared for successful entry to South Carolina State University by increasing the basic skills of the student pool that comprises its students.

This proposal, as presently conceptualized, plans:

1. To define the minimal levels of academic competence and mastery of skills required at each grade level to assure successful preparation for college entrance.
2. To develop procedures for identification, assessment, advisement and academic support (tutorial) for 8th and 9th graders who will be selected to enter the program.
3. To provide an instructional support program that will supplement the academic program of the Orangeburg Public Schools to ensure student mastery of identified competencies and skills for college entry as measured by grade point average and performance on appropriate standardized tests.
4. To plan a series of motivational and culturally elevating experiences to improve self concept, independence, and prepare students for adjustment to college life.
5. To increase the pool of eligible high risk students who are academically prepared for college entrance.
6. To develop a stronger cooperative relationship with Orangeburg Public School Systems in order to communicate entrance standards, assess academic tracks for higher education, and to provide an academic support program to assure preparation for college admission.
7. To encourage the support and involvement of parents in the program.
8. To develop cooperative relationships with community agencies and the corporate sector to provide manpower, financial support, and encouragement.

A grant from the Packard Foundation to Improve Science, Mathematics and Computer Science at the University for \$100,000.00 was directed by Dr. Carl O. Clark.

Department of Political Science and History

During academic year 1992-1993 the Department has held two presentations in its "Seminar Series in the Humanities and the Social Sciences."

Dr. Cornelius St. Mark conducted a Summer Institute on "The African Presence in South Carolina 1620-1992" for middle school teachers during the Summer, 1992.

During the Summer, 1993, Dr. William C. Hine will conduct a National Endowment for Humanities Summer Institute for South Carolina Teachers on "Exploring the African American Experience in

South Carolina."

Department of Psychology/Sociology

The Department of Psychology and Sociology is sponsoring the Marriage and Family Life Institute on April 19, 1993. Dr. Roy Smith, Chairperson, Department of Psychology, North Carolina A & T University and Dr. Artemis Flagg, Clinical Psychology, Davidson University, North Carolina will conduct sessions of "The African-American Family in Transition."

Department of Teacher Education

The Third Annual Early Childhood Education Conference, February 24-25, 1992. Theme: "Empowerment: A PARADIGM." Attendance: 200.

The Twenty-Sixth Annual Special Education Workshop, March 12, 1992. Theme: Curriculum Renewal, For Special Education: Planning, Evaluating, Restructuring and Teaching. Attendance: 150.

Department of Educational Administration

The Department of Educational Administration held a Management Seminar, February 26 - March 1, 1993 in Hilton Head, SC. All faculty members presented at the Hilton Head Seminar, Entitled: Reform: Assistant Principalship.

Childs, Walter. "Instructional Leader"

Michel, George. "Educational Reform: President Bush's America 2000"

Monteith, Dianne. "Leadership in Staff Personnel"

Nielsen, Dennis. "Student Personnel"

Reid, Isaiah. "Management of the School"

Woodbury, Willie. "Student Activities"

Felton Laboratory School

Felton Laboratory School conducted a six-week workshop, "Kids in Kollege," for elementary and middle school students. The program, which operated from June 8 to July 17, 1992, was designed to provide an opportunity for participants to reinforce skills in the areas of reading, writing and mathematics. There were 254 students enrolled in the workshop. Fifteen students were enrolled in Art for enrichment. There was no charge for the Art.

Felton Laboratory School also conducted an "Afternoon School (PASS Homework Center)" for students in grades 1-8. The schedule consisted of a two-hour session with a twenty minute break. During the break, snacks were given to students participating in the program.

The program provided tutorial assistance in Reading,

Mathematics, Science and Social Studies in addition to assistance with homework.

Enrollment for Afternoon School Program

1st	20
2nd	14
3rd	24
4th	23
5th	17
6th	23
7th	13
8th	13
Total	147

Department of Health and Physical Education

Two (2) Lifeguarding courses for the American Red Cross - Mr. Robert H. Bradley, Aquatics Director and Dr. Barry Frishberg, Assistant Aquatics Director and Dr. Kenneth Mosely, Chairperson.

Two Water Safety Instructors Courses for American Red Cross - Mr. Robert Bradley and Dr. Barry A. Frishberg and Dr. Kenneth Mosely.

A non-credit community swimming course for youth and adults - Mr. Robert H. Bradley and Dr. Kenneth Mosely.

Special Olympics Track Meet - Dr. Kenneth D. Mosely along with health and physical education majors serving as volunteers - April 2, 1993.

Departmental majors and faculty volunteered to assist with the Fourth Annual Health Fair - 1993.

Dr. Kenneth Mosely and departmental major's assisted with Harmon Park Eastern Aid Hunt 1993.

Department of Counselor Education and Psychological Foundations

The forty-second Annual Guidance Conference was held October 16, 1992. The theme was "Diagnosing Anger and Stress in the Management of Self and Others."

The presenter was Dr. Arthur E. Goodwin of Columbia, S.C. There were eighty-five (85) persons in attendance.

Department of Business Administration (1992 - 1993)

Export Seminars:

"Export Letters of Credit and Export Documentation" - An all-day seminar held on December 8, 1992; 32 participants from the business community, 3 participants from SCSU.

"South Carolina Partners in Export Trade" - An all-day seminar held on April 29, 1993; 17 participants from the business community, 9 participants from SCSU.

Presentations:

"International Marketing Efforts of the South Carolina State Development Board" - Presentation by Mr. James Lindsay, Marketing Manager of the South Carolina State Development Board's International Business Development Division, November 4, 1992; 73 students and 8 faculty members attended the presentation.

"Technology Applications, Inc. - A Black-Owned Company's Global Outlook" - Presentation by Ms. Michele J. Probst, Vice President of Marketing Services, April 16, 1993; 44 students and 8 faculty members attended the presentation.

NOTE: These seminars and presentations were partially funded through a grant from the U.S. Department of Education.

Department of Accounting

The Pacioli Accounting Honor Society membership was increased: 6 members were inducted at a banquet on April 23, 1993.

Four alumni who graduated within the last three years were invited to talk to the students about their job experience and to share with the students what they did while in the accounting program that helped them in their career development. They also talked about things they would have done differently. Many friends of these alumni are current students, and we perceived that their presentations had a great deal of impact on the students. This is a continuation of what was done last year because it was found to be very helpful to the students.

MicroMash CPA computerized review program was offered to accounting seniors during the Spring, 1993, year.

Department of Agribusiness and Economics

The Center for Economic Education held one symposium for high school students on May 19, 1992.

The topic of the symposium was 'Understanding the Global Economy.' Three area high schools participated with 135 students attending the symposium.

The Department of Agribusiness and Economics held its First Annual Agribusiness Career Fair on February 22, 1993. There were over 450 students from nine area high schools in attendance. Fourteen exhibitors were present. Exhibits were displayed from 10 a.m. until 3 p.m.

Department of Civil and Mechanical Engineering Technology

The Department of Civil and Mechanical Engineering Technology is designated by the Department of Energy (DOE) an HBCU Nuclear Training Center.

Department of Industrial and Electrical Engineering Technology

Faculty and students of the Houston Engineers Society have

continued to participate in the design and construction of floats and campus displays during the Homecoming activities.

Seminars were conducted to apprise students of the growing career opportunities for economically rewarding employment in all disciplines embraced by the School of Engineering Technology.

Since technology changes so rapidly, several field trips were made to industries to provide an opportunity for students to see first-hand the technological advances being made by industry.

One of our Industrial Education faculty, Dr. Beier, participated in the 'Partners in Education' (PIE) project with William J. Clark Middle School.

Department of Freshman Studies

Over 90 Student Support Services program participants went on a cultural/educational trip to Atlanta, Georgia and visited the Martin Luther King, Jr. Center for Nonviolent Social Change, Atlanta-Clark University Center, Underground Atlanta, the Jimmy Carter Library, and the World of Coke.

Department of Human Services

Alpha Delta Omega Induction Ceremony, April 21, 1993.

Criminal Justice

Annual Criminal Justice Banquet, April 14, 1993.

Rehabilitative Counseling

Orientation and Mobility Training designed to assist persons throughout the southeast to work in an agency that serves the blind and low vision.

Social Work

1. Advisory Board Meeting, January 27 and April 14, 1993
2. Field Supervisor Meeting, November 19, 1992
3. Social Work Banquet, April 5, 1993

Department of Home Economics

First Annual Human Development Institute, A Three-Part Series of Workshops focused upon parenting skills and personal development. Home Management Center, March 31, April 7 & 14, 1993.

Head Start, Early Childhood Education and Day Care Personnel Career Ladder Training Program, April 13, 1993.

Adopt-A-School Program for William J. Clark Middle School. "Creative Activities for Teens." Spring 1993.

Career Explorations -- Home Economics: A Dynamic Profession. Saluda High School, February 1993.

Parent Seminar: "Children and Violence." Home Management

Center, February 4, 1993. Dr. C.W. Joyner, Consultant, Human Resource Manager, Family Health Center.

Future Homemakers of America/Home Economics Related Occupations Fall Leadership Training Workshop, September 26, 1992.

Department of Speech Pathology and Audiology

The primary special program in this department is the Speech, Hearing, and Language Clinic, which serves as a training site for students and a community clinic. The 1992-93 school year was not a good one for the clinic. It was without a secretary for four months and without heat for four weeks during November (1992) and January (1993). The clinic provided the services shown below.

	Numbers
1. Community Clients	
a. Hearing Evaluations	204
b. Hearing Aid Evaluations, etc.	86
c. Speech-Language Evaluations	166
d. On-going Therapy	179
2. OCAB Head Start	
a. Children Screened	400
b. Children in Therapy	135
3. College Students	
a. Freshman and New Students	601
b. Teacher Education Screening	147
c. Students in Therapy	8
4. Children's Rehabilitative Services/ Orangeburg Sickle Cell Clinic	208
5. Engineering Students	127
6. Felton and SCSU Pre-School	45
Total Number Served	2,306
7. Free Service Provided to the Orangeburg Community	\$5,600

Department of Nursing

Nursing Convocation Program (Pinning Ceremony), May 8, 1993.

ACADEMIC ADMINISTRATION

The Academic Administration Area is composed of nine departments or units. The nine units are:

1. 1890 Research and Extension
2. Enrollment Management
3. Institutional Self-Studies
4. Instructional Media Center

5. Library
6. Research and Grants Administration
7. Adult and Continuing Education
8. Special Programs/Title III
9. WSSB-FM Radio Station

The Ft. Jackson Educational Services contract is also a part of the Academic Administration Area. Other major activities assigned to Academic Administration include the Summer School and preparation of the University Catalog.

General goals for 1992-93 were carried over from the previous year. These include:

1. To improve the quality of students through increased marketing and recruitment efforts;
2. To increase scholarly activity by involving more faculty and staff in research and proposal writing activities;
3. To initiate changes in policies and practices to ensure that the needs of non-traditional students are met; and
4. To develop ways to assess and to improve fiscal responsibility in the academic areas.

Major highlights from each unit of Academic Administration for 1992-93 are provided below:

ADULT AND CONTINUING EDUCATION

- For Spring 1992 through Spring 1993, ninety-five (95) courses were offered and one thousand nine hundred forty-three (1,943) students were served.
- Enrollment in the evening program averaged one hundred twenty-five (125) students each semester.
- With the support of the Minority Recruitment Program Saturday classes were offered for the first time the spring semester, 1993.
- New off-campus program initiatives are being explored for the Department of Speech Pathology and Audiology and the Social Work Program.

1890 RESEARCH AND EXTENSION

- During the 1992-93 academic year, eleven (11) research projects were supported by 1890 Research funds. This included four new projects.
- 1890 Research sponsored a Summer Apprenticeship Program for High School Students with five (5) student participants.
- The 1890 Extension component began its first year on the 1992-1995 Plan of Work and accomplished those objectives which were not impacted by budgetary constraints.

INSTITUTIONAL SELF-STUDIES

- ~ Institutional Self-Studies has two major components: (1) Planning and Assessment and (2) Institutional Research.
- ~ Institutional Research completed more than 14 CHE reports as well as IPEDS reports, assessment surveys and other reports.
- ~ The Institutional Fact Book was updated for 1993.

INSTRUCTIONAL MEDIA CENTER

- ~ Services provided by IMC increased in most categories over the previous year.
- ~ The purchase of a vehicle for the transport of equipment continues as a pressing need for IMC.
- ~ During the past fiscal year nine (9) equipment purchases were made to replace obsolete and worn out equipment.

LIBRARY AND INFORMATION SERVICES

- ~ In 1992, the Library circulated 100,612 resources as compared to 68,692 in 1990, an increase of 31.7%. In 1991, the Library circulated 89,518 resources.
- ~ The overall statistics for Bibliographic Instruction increased this year from 126 classes to 135 classes.
- ~ The total Reference and Information Services to users increased by 27.7% over the previous year.
- ~ Interlibrary loan user populations increased in all categories except doctoral students.
- ~ Due to increased cost of library resources, collection development has been restricted.

OFFICE OF RESEARCH AND GRANTS ADMINISTRATION

- ~ Over the past fiscal year a total of 82 proposals requesting \$17,695,014 have been submitted through ORGA. The University has been successful at receiving funding for 36 proposals in the amount of \$4,709,485 for the period May 6, 1992 to May 21, 1993.
- ~ SCUREF funding for research and educational projects at South Carolina State University is \$475,564 for 1992-93.
- ~ The progress of proposal development has been significantly shortened by introduction of the "Automated Proposal Development System (APDS)." Faculty can now begin proposal writing, budget development, and submission of the appropriate processing forms via computer.

ENROLLMENT MANAGEMENT

- ~ Freshman applications received for Fall, 1992 were down by ten percent compared to the previous year (2,332 vs 2,598). Freshmen enrolled were down twenty-five percent from 1991 (703 vs 946). Transfers enrolled were up by twenty-three percent for 1992 (205 vs 166).
- ~ From January 1992 through December 1992, staff visited 237 high schools, attended 14 special programs and conducted 83 campus tours.
- ~ More than 22,300 admissions packets were mailed or distributed to prospective students.

SPECIAL ACADEMIC PROGRAMS/TITLE III

- ~ During the 1992-93 academic year, Title III assisted twelve (12) program activities with \$1,568,488 in funding.
- ~ A new five-year Title III proposal (1992-97) was funded for five years beginning on October 1, 1993.
- ~ All Title III activities were reviewed by external evaluators during the mid-year evaluation in June, 1992.

WSSB-FM RADIO STATION

- ~ New transmitter equipment was purchased with Title III funds to replace the current transmitter. Installation will occur at the beginning of the Fall, 1993 semester.
- ~ Associated Press Wire Service was continued over the past year with funding from Title III.
- ~ The current format for the radio station is being reviewed at the request of President Hatton.
- ~ Over the past year, WSSB-FM continued to cover all home basketball games and selected road games.

Total Students Vouchered - 385 \$ 7.00 \$1,895.00
Total Students Vouchered \$ 811.00 \$ 88.00
Total Reporting Fees Received ... \$1,983.00

SPECIAL ASSISTANT TO THE PRESIDENT

The Office of the Special Assistant to the President is primarily responsible for providing administrative leadership, supervision, and coordination to specific departments and special projects assigned by the President. The Special Assistant to the President is appointed by and reports directly to the President. The initial responsibility includes special projects, the administration of the University's Veterans Education Program, Use of Facilities Administration, Emergency Presidential Scholarship Fund, and the Affirmative Action Program.

VETERANS EDUCATION

South Carolina State University has an enrollment of over three hundred Veterans (Chapters 30, 31, 32, 106) and Veteran's Dependents (Chapter 35).

Chapter 30, also known as the Montgomery GI Bill, covers those persons who entered active duty after June 30, 1985. Chapter 30 enrollees may enroll in any and all degree level courses, diploma courses, on the job, apprenticeship and remedial/deficiency refresher training with a change in entitlement. There is provision for advance payment, work study and cooperative training (institutional alternated with work experience). Certification for institutional training is done monthly. Under the Chapter 30 Program, there are no payments for dependents and the beneficiary has ten years to utilize his/her benefits.

Chapter 32, also known as the Veterans Education Assistance Program (VEAP), is a contributory program. Chapter 32 veterans are continuing to use their benefits. They entered active duty between January 1, 1977 and June 30, 1985. This program has the cooperative rate added as well as remedial-refresher training with a change in entitlement. These veterans have 27 - 36 months entitlement with a 10-year delimiting date.

The Chapter 106 program is for members of the Army Reserve, Navy Reserve, Air Force Reserve, Marine Corps Reserve, Air National Guard, Army National Guard, and Coast Guard Reserve. Currently, our greatest number of enrollees are in the Chapter 106 Program. Educational pursuit is limited to the undergraduate degree or a non-college degree program offered by an institution of higher learning. The legislation provides for less than 1/2 time training, as well as full and 3/4 time rates. The delimiting date is 10 years from date of eligibility or date of separation from Selected Reserve.

Chapter 31, Vocational Rehabilitation Program, is utilized by veterans who have been evaluated at 20% or more for service connected disability. There is a twelve-year delimiting date as opposed to ten years for other chapters.

The annual reporting fees received for veteran students enrolled as of October 31, 1992, are listed below:

Total Students Vouchered -	265 @ \$ 7.00	\$1,855.00
Total Students Vouchered -	8 @ \$11.00	<u>\$ 88.00</u>

Total Reporting Fees Received\$1,943.00

During the current year, six (6) veterans were employed to work in Admissions and Records and this office on the Veterans Administration Work-Study Program. These veterans worked a total of 4,000 hours and earned collectively \$17,000.

EMERGENCY PRESIDENTIAL SCHOLARSHIP

The Presidential Scholarship is discretionary funds allocated for students minority/majority, undergraduate and graduate level, showing a need for financial assistance to complete their education requirements. Normally, these students do not qualify for financial assistance by other means.

The program was established to attract minority students to South Carolina State University by lending them financial assistance to pursue their educational endeavors. It was further broadened to assist all academically inclined students who lacked financial assistance to stay in school.

Funds allocated for the 1992-93 school term was \$20,000. A total of thirty-six (36) students were assisted during the fall, and twenty-six (26) during the spring semesters, with the maximum amount given being \$250.00 per semester.

USE OF FACILITIES

The Use of Facilities Committee is charged with coordinating the utilization of all available university facilities by community groups, businesses and others. The year 1992-93 was a very successful year for "outreach", and community involvement and participation from surrounding areas. South Carolina State University was able to accommodate numerous outside activities and events during the academic year. The facilities and the services of the University offered are part of a thrust to establish positive, visible contact within the community and surrounding areas. South Carolina State University is dedicated to becoming a functional part of the community, and has therefore committed itself to the establishment of solid and long-lasting relationships.

AFFIRMATIVE ACTION

The University is in compliance with Titles VI and VII of the Civil Rights Act of 1964, as amended, Title IX of the Educational Amendments Act of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, as amended, and Section 402 of the Vietnam Era Veterans Readjustment Act of 1974. We, therefore, do not discriminate on the basis of race, color, national origin, religion, sex, age, physical disability, or political affiliation in any of our policies, practices, or procedures. Our programs and activities of employment, treatment of employees, admission, access, public service, and procurement and purchasing of goods and services are conducted in a non-discriminatory manner. Our affirmative action practices and procedures are enthusiastically endorsed and vigorously enforced to insure that equal opportunity exists in all of these areas. Therefore, it is our policy that equal employment opportunity be provided to all present and prospective employees.

Sexual harassment is also a form of sex discrimination which, for employees, is prohibited under Title VII of the Civil Rights Act of 1964 and under Title IX of the Educational Amendments of 1972 for students. The S.C. Human Affairs laws also prohibit sex discrimination.

The Americans with Disabilities Act (P.L. 101-336) and the various implementing regulations published by several Federal agencies took effect on July 26, 1992. The ADA addresses employment, public accommodations, state and local government services, transportation, public telecommunications, and miscellaneous.

For the first time since October, 1976, in 1982 all State agencies were required to submit to the State Human Affairs

Commission a revised Affirmative Action Plan every two years. South Carolina State University's initial revised plan was approved on October 29, 1982. The revised plan was in accordance with the standards contained in the Human Affairs Affirmative Action Manual, the Blueprint, which is a guide to assist agencies in preparing their plans.

Therefore, we are pleased to report that all affirmative action reports and plans from South Carolina State University have been filed on a timely basis.

OFFICE OF DEVELOPMENT AND INSTITUTIONAL RELATIONS

The division provided leadership for the University's legislative agenda during the 1993 session of the General Assembly. General bills of critical interest to the University were passed:

1. A bill restructuring the licensure of professional engineers to permit engineering technology graduates to become licensed engineers upon completion of the professional engineering examination and a period of supervision;
2. Authorization of bonds for the Visual and Performing Arts building.

The division also provided the major staffing component for the Palmetto Football Classic.

OFFICE OF BUSINESS AND FINANCE

VICE PRESIDENT FOR BUSINESS AND FINANCE

Today, the challenges confronting American education are immense. The national debate on education goals reflect deep concern about the quality of American education and the expectation for its improvement.

Higher education in particular must meet the triple challenge of increased performance accountability, cost containment and offering relevant programs, by substituting old ones rather than simply adding on.

In the decade of the nineties, all this must be done with dwindling resources. As the pressure of competing priorities on public and private resources grow, higher education must improve productivity in order to provide quality education and fulfill other aspects of individual institutional missions.

As we write this report, the shortfall in revenue, largely dominates the mood and agenda of the State. However, this report recaps legislative funding decisions of last year, then looks ahead to Fiscal Year 1993-94.

Listed below are some of our accomplishments:

- Absorbed a cut in State Appropriations (12% in

comparison to Fiscal Year 1989-90) without major disruptions.

- Received unqualified audit opinion for Fiscal Year 1991-92.
- Maintenance Plan and Ticketing for Campus Police automation systems.
- Continued improvement in the areas of customer services.
- Continued the acquisition of land contiguous to the University in order to provide secured boundaries to Russell Street.
- Generated monthly leave reports and biennial benefits statements to provide information to supervisors and permanent employees.
- Completed a campus-wide network for data communication and installed more than 100 terminals to be used by faculty members.
- Established link to BITNET.
- Improved collection efforts in the loan area and general accounts receivable.

The Division of Business and Finance is charged with the responsibility for formulating and implementing, through its various offices, prudent financial policies; and for maintaining an equitable distribution of the University's base financial resources. In addition, this Division oversees the operation of other campuswide services, to include the Campus Dining Hall, Bookstore, Information Resource Management, Campus Printing, Campus Police, Financial Aid, Personnel and the Physical Plant. Outlined in this report are the accomplishments of all the departments of this Division.

The Office of the Assistant Vice President for Business and Finance has the responsibility for supervising Purchasing, Inventory Control, Postal Service and Auxiliary Service functions of the University. Additionally, this Office has the responsibility for the development of the University budgets, as well as the responsibility for its submission to state agencies and coordinating boards.

This Fiscal Year has been a challenge in the Office of Procurement providing continued support for the University's faculty and staff in the areas of supplies, equipment, material and services. This Office is charged with the responsibility of conducting the Purchasing functions in a manner which results in obtaining the most efficient and effective use of University funds in the procurement of supplies, equipment, materials and services.

Because South Carolina State University is a state-supported institution, it is required to comply with the South Carolina Consolidated Procurement Code. This Code provides established policies, procedures, and guidelines relating to procurement management and inventory control.

As of May 21, 1993, the Procurement Office processed 75,000

purchase orders, central supply requisitions, direct payments and state requisitions.

The Office of Property and Inventory maintain physical inventory of all equipment that is owned by the University and dispose of surplus property. On April 16, 1993, we successfully held one sealed bid for surplus property. This bid consisted of fifty-five (55) lots of office and information technology equipment. The Office tagged over eight hundred (800) items from July 1, 1992 to May 21, 1993.

The Central Supply Warehouse controls and insures that the correct quantities of janitorial, electrical, plumbing, and office supplies are available. This includes setting safety stock levels, reorder points and order quantities for items based on inventory classification. Inventory records are maintained on material and supplies including purchase orders, receipts issued and on-hand quantities. To ensure safety, a security gate was designed, built and installed to prevent unauthorized traffic and inventory pilferage; shipping and receiving standard operating procedures were upgraded.

The University's Postal Service provides complete postal services six days a week, to include certified mail, special delivery, international mail, first class mail, third and fourth class mail, book-rate, library rate and stamps to all University constituents. Currently, the Post Office processes incoming mail between 18,000 - 21,000 daily and receives and processes 5,000 pieces of mail to be delivered nation-wide.

The Auxiliary Services is an entity which exists to furnish a service to students, faculty, or staff and charges a fee that is directly related to, although not necessarily equal to, the cost of the service. Auxiliary units at South Carolina State University are comprised of Residence Halls, Food Services, Student Snack Bar (The Pitt), University Bookstore, Central Supply and Student/Faculty Housing. During the Fiscal Year, Auxiliary Services operation did not experience a deficit in its overall operations.

The mission of the Bookstore is to enhance and support the educational activities of South Carolina State University. In pursuit of this mission, the Bookstore, as an auxiliary organization, is a partner in the University community which includes students, faculty, staff, administrators, alumni and members of the community. The Bookstore strives to provide a convenient source for purchases, at competitive prices, of textbooks, school supplies, and other merchandise related to campus life. The overriding objective of the Bookstore is to make significant contributions toward the intellectual and service needs of the entire South Carolina State University community. The University's Bookstore has increased its product-line to include many of the items that had been requested by students, faculty, staff and alumni. During July 1, 1992 through April 30, 1993, gross revenue for the Bookstore reached \$1,113,664.

The Food Service Department, being an integral part of the University, ties its purpose in with the aims of the University to educate and provide students nutritional meals that are consistent in quality, at comparative rates to students, faculty, staff, alumni and friends of the University. The University's Food Service continues to be an intricate part of resident life on campus and enjoys tremendous support. The Food Service Department averaged

7,650 meals on a daily basis and catered 1,313 special events for on campus and community groups and individuals.

Contracts were bidded and awarded for renovations of the Walnut Room and South Campus which is projected to cost \$300,000. This will greatly enhance the capability of the Food Service Department to provide additional services to the University community.

Another division of the University Food Service operations is the Pitt, which serves as the fast food snack bar entity of the University. This unit provides a unique service for our day and evening students which supports the overall mission of providing food services to all facets of the University's contingency.

Construction was completed on the \$4.5 million female resident hall which was opened for services in January, 1993. Additionally, a contract was begun with MacGray Laundry Services, which totally remodeled the University's Laundry Services. This has improved the morale of students residing in the dormitory.

A new Vending Service was initiated and has been fairly successful in spite of the high start-up cost associated with this service. For Fiscal Year 1993-94, a reorganization of the Vending Service will be initiated which should improve any operational deficiencies.

Major responsibility for safety and security at the University is vested within the Campus Police Department. The Department is responsible for the selection and training of public safety officers; formulation and enforcement of rules and regulations governing fire prevention and protection; vehicular traffic and parking; property security, and public safety. The Department is comprised of Public Safety Officers and Residence Security Officers. The Public Safety Officers have the responsibility to patrol the University and provide security twenty-four (24) hours a day for buildings, grounds, and personnel and to enforce the laws and regulations of the University, City, and State. To accomplish the aforementioned functions, the officers of the Campus Police Department are certified law enforcement officers with statewide jurisdiction. The Department's aim is to fulfill its mission, while retaining the confidence and respect of the public it serves.

The major objective of the Controller's Office is to provide financial information to all segments of the University's community for evaluation and attainment of the Institution's goals. The accounting system at the University adheres to the Generally Accepted Accounting Principles, as they appear in the College and University Business Administration, published by the National Association of College and University Business Officers as well as the prescribed rules and regulations that demonstrate compliance with budget laws of the State of South Carolina. In order to ensure adherence to restrictions and limitations placed on the financial resources available, the University observes the principles of fund accounting and maintains separate accounts for funds, such as current funds -- both restricted and unrestricted - endowment funds, plant funds, and agency funds.

The Controller's Office is organized into the following five departments: Budgeting, Data Control, General Accounting, Office of Grants and Contracts and Payroll.

The Budgeting Section maintains the University's budgetary system and monitors program activities for budget constraints for personnel positions and expenditures.

The Data Control Section serves as a liaison between the Computer Center as well as various departments within the Office of Business and Finance. Its purpose is to obtain, reconcile and distribute daily, monthly and yearly reports of all transactions in the financial accounting system.

The General Accounting Section plans, organizes, and directs the general accounting functions at the University. Accounts Payable is an extension of General Accounting and is responsible for the disbursement of funds for goods and services.

The Grants and Contracts Section assists faculty and staff in the preparation and submission of proposals for grants, in conjunction with the Office of Research and Grants Administration. This Office maintains official files of grants and contracts. It is responsible for ensuring that federal, state and private agencies and the University's policies relating to proposals and or awards are complied with.

The Payroll Office is responsible for processing and disbursing the University's payroll for faculty, staff, and students. This Office is also responsible for ensuring that liabilities resulting from withholding and accruals are paid in a timely manner. In addition, the Payroll Office generates students time sheets, employees W-2 Forms and a variety of state and federal reports on a semi-monthly, monthly, quarterly, and annual basis.

South Carolina State University, like other state institutions, is subject to annual audits of the South Carolina State Auditors. The annual year-end audit for the fiscal year was completed in a timely manner and the University received an unqualified opinion.

The audits for the fiscal year ending June 30, 1993 has been awarded by the State Auditor's Office to Cline, Brandt, Kochenower, CPAs. Also, we expect a timely completion of the audit for the fiscal year ending June 30, 1993, as well as an unqualified opinion

The primary mission of the Financial Aid Office in the past was to provide financial assistance to as many of the University's eligible student applicants as available funds would permit. This mission has not changed.

The continuing dominant feature of the Financial Aid Office is that of being student centered. Our primary concern is the welfare of the student in terms of his financial need in order to attend an institution of higher learning. Also, we seek to relate the financial aid activity to the total policy and operation of the University and reflect the national purpose set forth in the Higher Education Act of 1965, as amended to make a college education accessible to all the nation's qualified youth regardless of economic status.

The principle functions of the Financial Aid Office are to disseminate aid information to South Carolina high schools; prepare and submit annual applications for federal student aid funds to the United States Office of Education; counsel students and parents concerning need and the availability of financial aid; process

student aid applications for financial assistance, determine eligibility and extent of need and issuing appropriate and timely notice of actions taken; process Student Eligibility Reports for Pell; maintain ledgers and related records for federally-funded aid programs; conduct entrance and exit interviews, administer student part-time job programs; submit local annual reports and budget requests; and submit Pell Grant Progress Reports and Fiscal Operation Reports to the United States Office of Education.

The last decade has seen a considerable growth in financial aid activity at South Carolina State University. Thus, our students are receiving more than four times as much aid as they received in the 1970's, the number of students aided has tripled and the average aid per student has more than doubled.

Every attempt must be made in the Financial Aid Office to counsel students and parents on indebtedness and the consequences of loan borrowing (amount to defray cost of educational expenses only). Borrowers must be made aware that withdrawal or incompleteness for a degree triggers when the already borrowed amount of a loan begins repayment. This repayment begins six (6) months after withdrawal from the institution or completion of a degree earned program.

Total aid received was \$15,012,520. This figure represents about 89% of the student body receiving some form of financial assistance. Listed below is a breakdown of this amount.

<u>Scholarships and Grants</u>	\$5,815,027
Pell (Basic) Grant	
Supplemental Educational Opportunity Grant	
<u>Loans</u>	\$8,822,414
Stafford Loan (Formerly GSL)	
Perkins Loan (Formerly NDSL)	
Other Loans	
<u>Part-time Employment</u>	\$ 375,079
College Work Study	
Cafeteria Student Job Program	

The Information Resource Management (IRM) Office provides efficient, effective, and economical management of all the University's information and resources. (Computer Services, Print Services, Records Management and Voice and Data Communications). Utilizing the University's technology resources IRM serves as both a resource management function within the University and as a support base for the University's overall management perspective on improving organizational productivity and effectiveness. Within this arena, IRM strategic objectives are to maximize the quality, use and value of information within the University.

Computer Services - In conjunction with the maintenance and support of its traditional systems (Human Resources, Student Information, Financial Resource, Alumni Development, Library, Student Loan and Fixed Asset), the Department put into production the Housing Management System. The implementation of On Course (degree audit, academic advisement) and SIS Plus continues to be on hold due to lack of user support and finance, respectively.

The University Information Board (Video Text) has been tested by the staff and departmental training is scheduled for early June. Vax Notes is currently being used to support the University Bulletin

Board. However, this product is designed as a tool for exchanging ideas among staff. In conjunction with these applications and other services, (focus, CD's etc.) the staff has been engaged in providing users with formal and hands-on training and technical support.

The upgrade and conversion of the current ID Card System was scheduled for implementing during the spring. However, the bid process has been delayed due to a protest. The new implementation date is early fall.

The following applications were supported and/or installed during the fiscal year:

- ~ Human Resource System: Payroll, Personnel, and Employee Data;
- ~ Student Information System: Student Admission, Records, Financial Aid, and Billing/Receivable Data;
- ~ On Course System: Degree Audit, Academic Advisement;
- ~ Student Loan System: Loan Management/Collection;
- ~ Alumni Development System: Alumni/Development/Tracking Data;
- ~ Library System: On-line Library Data, CDROM Access;
- ~ Housing Management System;
- ~ Focus Report Generator: 4GL to provide access to administrative reporting data to network users on a need to know basis. Application probability between Vax, Macintosh, and PC to convert data into a useful format for all levels of users;
- ~ 386Ware Terminal Emulation: Allow VT terminals on the network to run PC applications software;
- ~ Remote Access Facility: Terminal emulation, file transfer, virtual disks (use of vax disk as local disk), and Print Services for Macintosh and PC users;
- ~ Office Automation Facilities: Provide document processing and transfer, electronic mail, time management communications desk calculator/calendar, and file cabinet management;
- ~ Modem Pool: Allow on-net users access to outside computer facilities and other networks. Also, to allow users access to the campus-wide network from their homes;
- ~ SPSS: Statistical Package;
- ~ Computer Languages: Cobol, Fortran, C, and Pascal;
- ~ Internet: Communication network for research and instruction;
- ~ Validine System: ID/Debit Card Validation system to cover games, special events, and dining facilities;
- ~ Vax Notes: Electronic notepad for internal conferences and communications; and
- ~ Electronic Bulletin Board - University Bulletin Board for events, schedules and campus information.

The Telecommunications Section completed the following projects during the fiscal year.

- ~ Changeover of voice and data in new dormitory;
- ~ Installation of internet;
- ~ Upgrade of voice switch to support current traffic increase;
- ~ Installation of Automation Attendant and Voice Mail; and
- ~ Changeover of Moss Hall Annex to campus telephone network.

Monthly bills of Telecommunications vendors and the University's departments continued to be audited for additional revenue enhancement. Communications (voice and data) lines are being installed or upgraded to develop a more comprehensive network infrastructure as funds become available. The following projects are currently in progress.

- ~ Connection of engineering departmental lab;
- ~ Voice service to Camp Daniel's new facility;
- ~ Voice and data service 1980 new facility;
- ~ Data service for new ID Card System;
- ~ Voice and data service stadium-upgrade;
- ~ Student billing program; and
- ~ Connection of all academic and departmental lans to campus backbone.

Activities in the area of Records Management has been greatly diminished, due to budget constraints to fill the Records Analyst vacancy. With only one personnel (Administrative Specialist), concentration was placed on maintaining the upkeep of current records holding locations and assisting users in retrieving records.

The priority for Print Services still remains on improving overall management and the upgrading of printing equipment. Both are designed to improve accountability and services. Although two new workstations have been installed, limited funds have made it impossible to integrate the system into a comprehensive network. The above, combined with lack of training has curtailed the amount of utilization/productivity realized from the equipment upgrade. Emphasis will be placed on completing the upgrade (funds provided) and continuing the review of controls on job submission and billing. The intended goal is to provide greater access and flexibility while expanding the current revenues/expenditures ratio.

During Fiscal Year 1992-93 the University's Campus-Wide Network ("Bulldog Network") continued to grow. As we look back and remember the challenges met, the innovations made, the progress realized, the people that made it all happen we also look to the future with great anticipation and perhaps a bit of uncertainty. Whichever direction we look, the common denominator is change.

The services provided by the University's Information Resource Management Center have expanded not only to meet the requirements of administrative software users but the University as a whole. The academic community, 1890 Research, the Library, Engineering, Self-Study, Student Services, Developmental Studies, and Print Services, will all gain greater accessibility to technology. The Campus-Wide Network concept reflects the Institutional need to exchange ideas, to share not only lessons we have learned from the past but also steps we are taking today to meet current and challenging needs, and perhaps to speculate on the future.

One of the main focuses for the Personnel Office was to maintain, administer and formulate policies for the Personnel Management Program at South Carolina State University. Moreover, this Office also provided tremendous training opportunities for staff and faculty at the University and the Orangeburg Community as a whole.

One of the main objectives and accomplishments focused on during the past fiscal year included: implementation of the leave

reports which enabled managers to monitor and manage leave for all employees under their supervision.

The Employee Assistance Program Activity Report for the calendar year was highlighted by the following events. The Program provided several employees with assistance in areas ranging from alcohol and drug abuse, domestic problems to stress related productivity deficiencies. The Program is designed to serve voluntary as well as involuntary employees. The majority of the employees assisted during the Fiscal Year were recommended by their supervisors (involuntarily) due to chronic absences, poor productivity and other related work violations.

The Staff Development and Training Office has worked diligently this year in providing the best possible training opportunities for staff and faculty. We offered our Supervisory Development Program again this year, in addition to the comprehensive Computer Training Series.

The "Connections" Program, designed to train clerical, technical, and support staff in providing quality services to the Campus student population, has been effective during Fiscal Year 1992-93.

The Staff Development Office will again coordinate the South Carolina State University Health Fair in conjunction with the Brooks Health Center.

The Physical Plant Department provides support to the University in the areas of maintenance and capital improvement.

A majority of the buildings on campus are equipped with modern facilities which are conducive to learning. They are maintained by the Physical Plant Department to serve the needs of the University and the community relative to its stated purpose, its programs and its activities.

Capital Improvement Projects completed during the fiscal year included: Mays Hall II (Waterproofing); Machine Shop Renovation, Police Complex (Barrier-free); Dukes Gymnasium (Asbestos Abatement); Brooks Medical Center (Re-roofing); and H. W. Crawford Hall (Installed Classrooms and HVAC System).

Funds for construction within the past ten (10) years have come through direct appropriation from the State Legislature, authorized bond issues, student revenue bonds and grants from the United States Department of Education. South Carolina State University constructed through a bond resolution, in the amount of \$4.885 million, a Student-Faculty Dormitory. The facility houses 200 students. One other major accomplishment was the development of a Master Plan for the University. This Plan is on exhibit in the Donma Administration Building Lobby.

Situated on a well-landscaped, tree-laden campus, South Carolina State University has many beautiful buildings (maintained by the Physical Plant Department) of varied architectural designs which are harmoniously juxtaposed on several acres of land.

Motor Pool Fleet - The basic travel needs of the University are being met by the Motor Pool. The operational procedures of the Motor Pool were inspected by the Division of Motor Vehicle Management. All operations were in accordance with established

standards and policies, with one minor exemption, currently being corrected.

The Treasurer's Office continues to play a vital role in the day-to-day accountability for revenues received by the University.

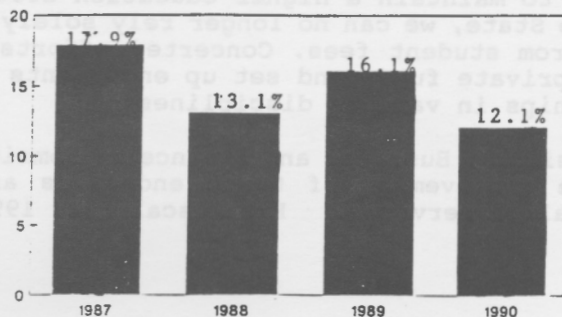
All cashiering functions of the University are centralized in the Cashier's Office, located in Wilkinson Hall. The Cashiers are responsible for the receipting and depositing of all monies for the University. The University requires that proper controls and safeguards be established at all levels to ensure that cash receipts be protected while in the custody of authorized personnel. Only authorized persons are permitted in the area of the Cashier's Office.

A tight control system for cash is in place. It includes the following: detailed receipts are made out in triplicate; cash balances are reconciled; daily bank deposits are made; and bank statements are reconciled monthly. In addition, the University maintains a policy for handling returned checks, which includes a service fee and, if necessary, appropriate legal action. South Carolina State University has insurance (Bond) covering all individuals who are directly involved in handling and distributing institutional funds. Also, all employees, including elected and appointed officers, members of the Board of Trustees, and Directors of South Carolina State University are insured under the Tort Liability Insurance Policy from the State Budget and Control Board. The fiscal year was highlighted by the following events:

- Improved the refund process to better serve the students;
- Reduced the default rate to 10% or less by the end of Fiscal Year 1993-94;
- Sharply reduced the number of returned checks (NSF);
- Established the Cohort Default Manager's position to develop the Institution's Cohort Default Management Plan; and
- Continued to improve internal collection procedure for both Perkins Loans and Accounts Receivable.

The current cohort default rate on guaranteed student loans is 12% (see chart below). To improve the Institution's default rate, the following components must be committed and involved in all phases of default management (President, Business Office, Student Financial Aid Office, Registrar's Office, Academic Department, Students, and the Computer Center).

COHORT DEFAULT RATE BY YEAR



If the current trend continues, Accounts Receivable for currently enrolled students will be less than \$250,000 by the end of the fiscal year. Although seniors were required to clear their financial obligations prior to applying for graduation, new charges (i.e., library fines, traffic violations and lost key charges) were created on some accounts. Seniors with new balances will continue to be billed and followed up by telephone collection messages.

Collections from past due institutional accounts increased this Fiscal Year. The South Carolina Tax Commission assisted in collecting \$132,667.45 in past due student fees.

Student loan check processing is changing to a more complex activity. During the school year more than 6,418 loans were received and processed for students to sign. The value of these checks exceeded \$7,110,917.26.

ENERGY CONSERVATION UPDATE

The following energy conservation activities were undertaken during the fiscal year:

1. Replaced windows and performed weatherproofing on the following dormitories and instructional facilities to obtain energy efficiency: Mays II & Earle Hall Dormitories, Hodge Hall (Department of Natural Sciences Building) - Weatherproofing only, and Staley Hall (School of Home Economics).
2. Performed extensive repairs on boiler plant to prevent heat loss, replace corroded tubes and fixed leaking tubes to maximize steam generation from the boiler plant.
3. The University previously installed various devices and put procedures in place to conserve energy.

The university has experienced energy savings from these measures taken during the fiscal year. However, it is hard to quantify our savings because of various factors; such as, weather fluctuations, addition of new buildings and the level of usage for various buildings (etc.) that are not constant.

Conclusion

Fiscal strategies will be critical in our journey toward Fiscal Year 1993-94 and beyond. We must exhibit financial integrity to succeed in a complex and uncertain environment. Despite the financial pitfalls and economic disadvantages, we must not lose sight of the need for maintaining financial integrity, while adjusting services to meet the needs of a changing student population.

In order to maintain a higher education affordable to common citizens of the State, we can no longer rely solely on state support and revenues from student fees. Concerted efforts will have to be made to raise private funds and set up endowments for scholarships and professorships in various disciplines.

The Division of Business and Finance is committed to providing support in the achievement of these endeavors and providing and maintaining quality services. For Fiscal Year 1993-94 and beyond,

we will continue to assess goals and establish priorities in order to fulfill this commitment. The following objectives have been identified:

1. Continue to improve management systems and resolve all deficiencies in audit reports.
2. Optimize the College's resources and improve the efficiency and effectiveness of Print Services throughout the Institution.
3. Continuation of in-service training programs and development of other programs in concert with the South Carolina Justice Academy, in an on-going effort to provide professional services by the Campus Police Department.
4. Review and improve cost recovery areas.
5. Continued improvement in the areas of customer services.
6. Improve Staff Development Training and continue to provide tailored training for departments and divisions as requested.

DIVISION OF STUDENT AFFAIRS

VICE PRESIDENT FOR STUDENT AFFAIRS

The Division of Student Affairs contributes to the mission of South Carolina State University, "... to ensure that all students will be able to work and live productively and successfully in a rapidly evolving high-technology society as a result of their educational experience at the University", by providing programs and services for the holistic development and enrichment of all students.

Specifically, the Division of Student Affairs seeks to maintain an educational environment that is broader than just the classroom experience by providing co-curricular learning opportunities and a variety of campus-wide services for students of South Carolina State University.

With the executive leadership of the Vice President for Student Affairs, the staff responsible for student services includes an Assistant Vice President, nine directors and other full-time professionals and support personnel. Some part-time positions including residence hall assistants, orientation assistants, residence hall counselors and clerks, tutorial counselors and student union attendants are provided by student employment.

Financial support for the operations of the Division of Student Affairs is provided from state appropriations, auxiliary service revenues and student fees.

Following is a delineation of the major programs, activities and accomplishments of the various components of the Division of Student Affairs for the 1992-93 year:

CAREER PLANNING AND PLACEMENT

1992-93 was a productive year for the Career Planning and Placement Center as it continued its service as the primary coordinating unit for facilitating the fulfillment of career goals of students.

The primary goals of the Career Planning and Placement Center are to:

- provide career counseling.
- provide employment placement and reference.
- provide opportunities for student employment.
- facilitate admission to graduate and professional schools.
- administer cooperative education and internship programs.
- conduct follow-up on career placement of alumni.

Accomplishments

- Sponsored first Internship Sign-Up Day
- Sponsored sophomore and senior registration days
- Sponsored what to do with a major in _____?
- Special recognition - U.S. Navy for coordination of retirement program for Dr. Oscar P. Butler, Jr.
- Conducted career related correspondence seminar for business majors
- Initiated five new cooperative education slots
- Initiated Internship program with U.S. Fish and Wildlife Service
- 71 students participated in co-op assignments
- Coordinated student trip to S.C. Bankers Association
- Conducted 10 programs on WSSB Radio
- Advisor to Campus Young Democrats Organization

Special Projects

- Adopt a school - Partners in Education
- Presentation on career information to National Youth Sports Program
- Presentations - Orangeburg School District V - World of Work Series (3 persons)
- Mentor - Young Men - Orangeburg School District V (1 person)
- Drafted Pilot Career Planning Study
- Conducted Career 5 Days in Orangeburg
- Board Membership - Tri County Citizens Against Sexual Assault
- Marketing and Health Occupation Calhoun Orangeburg Vocational Educational Center
- Keep Orangeburg Beautiful

COUNSELING AND SELF-DEVELOPMENT CENTER

During the 1992-93 year, the Counseling and Self-Development Center provided a variety of services to students including individual and group counseling, hotline, psychiatric services, alcohol/drug prevention and education, counseling outreach, consultation and education and training.

The goals of the Center are to:

- provide individual and/or group counseling services.
- provide mental health services as needed through therapeutic interventions and psychiatric services.
- provide outreach counseling to SCSU students and to the local community.
- coordinate crisis intervention and hotline services to the University and Orangeburg communities.
- provide consultation, education and training to the University and local community.

Accomplishments

- Developed and Distributed Counseling Center Brochure Campus wide
- Developed Training Modules and a Brochure on Suicide Prevention/Intervention, Self-esteem, Communication Skills, Effective Helping Skills, Conflict Resolution, Values Clarification and Managing Critical Incidents in the Residence Halls
- Hosted Historically Black Colleges and University Conference for Alcohol/Drug Education and Prevention
- Sponsored "Safe Spring Break Week" to Promote Responsible Behavior Among Students During the Spring Holiday
- Developed Substance Abuse Counseling Program
- Revised Hotline Handbook and Conducted Training for Staff and Volunteers
- Coordinated Campus-Wide Wellness Program in Conjunction with Carolina Healthstyles
- Implemented Campus Alcohol Drug Education and Prevention Program (CADEPP) Funded by FIPSE Grant
- Developed and Distributed CADEPP Brochure Campus-Wide
- Developed and Distributed CADEPP Monthly Newsletter, "The Hype is SEX"
- Provided Training for Peer Educators in Conjunction with Dawn Center and Solicitors's Office
- Supervised Peer Educators' Facilitation of 14 Substance Abuse Seminars which Served 537 Individuals
- Re-organized Center's Advisory Board
- Administered College Adjustment Scale (CAS) to 300 Freshmen Students
- Held Regular Treatment Team Meetings in Conjunction with Brooks Health Center
- Provided Outreach Programming to 917 Individuals
- Provided Consultation/Education/Training with Staff, Faculty and Community to 1,276 Individuals
- Conducted Group/Individual Counseling Sessions with 976 Individuals

BROOKS STUDENT HEALTH SERVICES

Brooks Student Health Services seeks to improve the overall health of SCSU students to enable them to participate as productive individuals. To accomplish this, the Health Center combines several approaches including health education, preventive health promotion and treatment for illness and injury.

The goals for Brooks Student Health Services are to:

- continue to administer episodic "sick care".
- provide health education and preventive care for benefit of all students.

Accomplishments

- Accommodated 16,130 Student Visits for Nursing Services
- Accommodated 3,783 Student Visits to the Physician
- Accommodated 656 Student Visits for Nursing and Medical Services by 264 Students with Special Needs/Disabilities
- Coordinated a Preventive Health Program (Sexually-Transmitted Diseases, HIV/AIDs, Family Planning and CPR) Involving 958 Students
- Conducted CPR Certifications for 13 Staff Members
- Conducted One Announced and Three Random Drug Screenings on Student Athletes
- Distributed Over 25,000 Latex Condoms with Safe Sex Information
- Co-sponsored the Second Annual HIV/AIDs Training Seminar for 300 Health Care Providers, Faculty, Staff and Students
- Conducted 7 classes on HIV/AIDs, Family Planning and Cancer Detection/Prevention for Students
- Sponsored "Think Wellness" Health Fair with 37 Providers and Approximately 400 Participants
- Co-sponsored HIV/AIDs and Drug Prevention Program with Pan Hellenic Council and Nation of Islam Student Organization for 1,000 Students
- Participated in Collaborative Research Effort with the Department of Nutrition on Cholesterol Levels in Regularly Active ROTC Students
- Established the SCSU/Brooks Health Center Pharmacy Outlet upon Approval of the SC Pharmacy Board
- Established Purchasing System for Drugs and Medical Supplies Through State Contracts
- Provided Two Health-Related Bulletin Boards and 900 Health-Related Brochures in the Student Center

HOUSING

The Housing Unit of the Division of Student Affairs seeks to provide the best possible living-learning environment for students of South Carolina State University.

The primary goals of the Housing Unit are to:

- ensure that the residence halls are furnished and maintained to provide adequate security, comfort and an atmosphere conducive to study.
- provide facilities that promote individual growth and development.
- coordinate provisions of campus housing for eligible married students.
- assess the effectiveness of the residence hall programs.
- continue to provide a trained staff to facilitate the enhancement of the learning environment.
- coordinate a system for the effective maintenance of residence hall facilities.

Accomplishments

- Coordinated Occupancy of 2,200 Students in 12 Residence Halls During Both Semesters
- Coordinated Occupancy of 32 Apartments in Queens' Village by Married Students and Their Families.
- Established New Leasing Policy for Queens' Village Apartments
- Established Computerized System for Housing Lottery
- Conducted Monthly Programs in Each of the 12 Residence Halls in the Areas of Emotional, Occupational, Intellectual, Spiritual and Physical Development

STUDENT PUBLICATIONS

The mission of the Office of Student Publications is to serve as a source of communication for the institution and the community. Students are exposed to journalism skills and are provided work experience through the publication of "The Collegian", student newspaper, and "The Bulldog" yearbook.

The goals for the Office of Student Publications are to:

- serve as a vital communication channel on campus, providing basic journalism skills to students and work experiences for students.
- maintain coverage of campus events.
- develop and implement a program that will stimulate student participation in publications.
- implement a training program that will allow students to design and layout the newspaper utilizing computers.
- purchase equipment and supplies (two Macintosh computers, Pagemaker graphics software, two lighted drawing tables, two drawing stools, a waxer, knives and graphic layout paper for design and layout of the newspaper and a subsequent reduction in contracting fees.
- publish and distribute nine editions of the "The Collegian" throughout the campus
- increase ad sales to supplement improvements to "The Collegian" and "The Bulldog".

Accomplishments

- Increased Student Participation on Publications Staff with 25 Students Working with the Newspaper and Yearbook
- Published Seven Editions of "The Collegian" with a Total of 33,000 Newspapers Distributed to Students, Faculty, Staff, Administrators, and Alumni
- Redesign "The Collegian" to a Eight-Page, Full-Size Newspaper with Spot Color on Front and Back and At Least 10 Photos Per Issue for Increased Reader Appeal
- Coordinated Participation of Four Students and Two Staff Persons in the Southern Regional Press Institute at Savannah State College, Savannah, GA
- Established an Advertising Account for Increased Revenue Received from Ads to "The Collegian" and "The Bulldog"
- Distributed 2,353 Copies of "The 1993 Bulldog" (as of May 15)

K. W. GREEN STUDENT CENTER

K. W. Green Student Center strives to meet the holistic

development needs of students by providing recreational, cultural, social, educational, and leadership programs and delivery of services for the benefit of the university community. The Center also provides facilities for use by students, staff, faculty, and the community.

Specifically, the goals of K. W. Green Student Center are to:

- continue implementation of a system for the regulation of use and maintenance of facilities in K. W. Green Student Center.
- continue planning and implementation of an on-going program of events for the cultural, intellectual, social and recreational development of students.
- provide for the delivery of services that address the needs of the diverse university population.
- plan and implement a comprehensive leadership training program for elected and appointed student leaders.

Accomplishments

- Provided Services Reservations, Coordination, Set-up and Management for 499 Requests (166 Requests for Bulldog Lounge/Garnet & Blue Rooms/TV Lounge/Mall Area and 333 Requests for Conference Rooms) for Use of Student Center Facilities
- Coordinated Attendance of Approximately 42 Students at the 6th Annual Student Leadership Conference at the University of South Carolina, Columbia
- Coordinated Campus Tournament of Honda Campus All Star Challenge with 52 students and 13 teams represented
- Coordinated Participation of the South Carolina State University Team in the Southeast Sectional Tournament of Honda Campus All Star Challenge in Durham, NC
- Served as a moderator (staff) at both the Southern Sectional Tournament in Tallahassee, Florida and the national Championship Tournament of Honda Campus All Star Challenge in Los Angeles, CA
- Accommodated Approximately 9,000 Student Visits to Student Center Recreation Areas (Gameroom)
- Coordinated Fourth Annual Student Leadership Awards Banquet Attended by Approximately 180 Students, Advisors and Administrators
- Sponsored Bingo Night, Billiards Tournament, Spades Tournament, and Table Tennis Tournament with Approximately 230 Participants (Recreational Games Committee of Student Union Board)
- Conducted the Second Annual Student Leadership Retreat attended by 37 elected and appointed student leaders
- Sponsored "Hawaiian Luau" (Annual Meet and Greet/ SUB Membership Recruitment Activity) for Approximately 1000 Students
- Sponsored Halloween Horror Show Attended by Approximately 300 Students
- Presented Teleconference on Credit sponsored by the South Carolina Department of Consumer Affairs
- Conducted Consumer Education Week with sessions on Tenant/Landlord Relations, Budgeting and Credit Reports
- Registered approximately 150 students as voters
- Increased active membership in Student Union Board by 50%
- Conducted seven (7) sessions of the Colloquium Series

- attended by approximately 320 students
- Conducted the First Personal Development Week - "For Women Only"
- Coordinated visit and Banquet for Miss Collegiate African American 1992
- Provided staff support for Coronation of Miss SCSU and Student Government activities

STUDENT ACTIVITIES

The Office of Student Activities serves as the coordinating unit for activities of all registered student organizations at South Carolina State University to ensure compliance with established university standards, policies and procedures. The office also maintained responsibility for the coordination of the Chaplain's Corp and the various religious student organizations.

The goals of the Office of Student Activities are to:

- provide an atmosphere conducive to the expression of students' religious beliefs.
- provide a program of activities which reinforces academic and social development.
- advise members and officers of Greek-letter organizations about leadership roles and responsibilities

Accomplishments

- Established Coordinated Council for the Student Christian Association (Baptist Training Union, Newman Club, Presbyterian Club, Richard Allen Club, United Methodist Student Movement)
- Coordinated Activities of Religious Emphasis Week on October 27 - November 2 with Each Religious Organization Conducting a Night of Service
- Facilitated the Staff of the Y-Hut So That the Facility Was Open for Use from 9 a.m. until 2 p.m. on Mondays through Fridays
- Coordinated Presentation of Religious Play, "The Believers" Performed By The ITC Players (Sponsored by The Presbyterian Club and the United Methodist Student Movement)
- Registered 91 Student Organizations for Year
- Established Four New Student Organizations
- Facilitated Successful New Membership Intake Programs in Each of the Greek-Letter Organizations
- Assisted in Presentation of Cultural Programs Including Campus All Star Challenge, Colloquiums, Hawaiian Luau, Lyceums, and Henderson-Davis Players' Productions
- Facilitated Attendance of Greek-Letter Organizations at Leadership Conference at the University of South Carolina - Columbia
- Assisted Pan-Hellenic Council in Development of Community Outreach Program

PSYCHOMETRIC CENTER

The Psychometric Center expanded the breadth of its services during this academic year. Particularly, the Center generated

greater interfacing with other units/programs at South Carolina State University during the year.

Consisting of two components, Testing and Academic Advising Support, the goals of the Psychometric Center are to:

- assist the University with the process of assessing students' progress through the general academic curriculum.
- collaborate with faculty in the development of workshops to improve performance on required standardized examinations.
- initiate programs and/or activities to motivate students and improve their test-taking skills.
- provide consultation services to students experiencing academic difficulties
- provide professional assistance with the interpretation and analysis of individual and group test results.
- serve as a testing site for the administration of various standardized tests to students enrolled at the University and other individuals requesting these services.
- provide academic advising support services to students and advisors.
- continue to host the "Major Expo" and South Carolina Historically Black Colleges Advising and Retention Conference.
- assist with the planning and implementation of Orientation activities.
- closely monitor the needs of students who are on academic probation.

Accomplishments

- Staff provided leadership in developing a training program on Understanding Today's Student Culture
- Staff served on the Social Work Program Advisory Board - assisted in accreditation effort
- Staff provided test-taking workshops for the GRE, LSAT and GMAT
- Over 2,000 individuals were tested in the various testing programs
- Nearly 450 students participated in Major Expo
- Sponsored the Fourth Annual Academic Advising and Retention Drive-In Conference
- Expansion of Special Needs Program (Title III Program) was approved for continuation for another five years
- Staff presented at local, state and national conferences
- Staff elected as officers in professional organizations
- Staff served as consultants for local, regional and statewide agencies, churches and community organizations

APPENDIX I

STATISTICAL REPORT OF CAMPUS STUDENTS

FEMALE HOUSING -- 1993-1994

Name	Designed Capacity	Semester	
		Fall	Spring
Bradham	140	140	140
Earle	89	89	89
Manning	144	144	144
*Mays II	130	130	130
Miller	88	88	88
South Campus	120	120	120
Truth	432	432	432
Williams	140	140	140
New Residence Hall	200		136

MALE HOUSING -- 1993-1994

Bethea	386	386	386
**Lowman	143	143	123
Mays I	140	140	140
Mitchell	144	144	144
South Campus	100	96	90

* Became Male Dorm - March 12, 1993

123 (males)

** Dorm Closed - March 12, 1993

New Hall Opened - March 10, 1993

136 (females)

QUEENS' VILLAGE (Married Student Housing)

Fall Semester, 1992

Number of Apartments	Occupancy
32	31

Spring Semester, 1993

Number of Apartments	Occupancy
32	30

APPENDIX II

FINANCIAL AID TO STUDENTS

1992-93

<u>Avg. Per Student</u>	<u>No Receiving</u>	<u>Amount Received</u>
\$ 4,593	\$21,815,843	\$ 4,812

Estimated percentage breakdown of categories of family income:

<u>Income Category</u>	<u>Percent</u>
\$ 0 to 5,999	25
6,000 to 11,999	37
12,000 to 17,000	28
18,000 or more	10

The total amount of aid roughly breaks down as follows:

Loans	\$ 7,098,451
Jobs	\$ 728,497
Scholarships and Grants	\$ 8,040,102

STUDENT AID PROGRAMS

	<u>No. of Students</u>	<u>Amount</u>
Loans		
National Direct Student Loans	0	--
State Guaranteed Loans.....	0	--
Part-time Jobs		
College Work-Study Program	443	\$ 404,378
Cafeteria Job.....	50	61,053
Grants		
The Pell (BASIC) Grant	2,976	\$5,428,984
Supplemental Education Opportunity Grant	1,064	650,000

APPENDIX III

CAREER DEVELOPMENT CENTER
FOLLOW-UP CLASS OF 1992

Departments	Number Students	Number Employed	Military	Graduate School	Decreased	Unknown
English	11	4	0	0	0	7
Bus. Administration	213	51	6	8	0	148
*Human Services	110	24	18	16	0	52
Mathematics & Computer Science	24	2	1	3	0	18
Modern Languages	0	0	0	0	0	0
Natural Sciences	23	7	1	5	0	10
Political Science & History	20	4	2	2	0	12
**School of Education	69	26	0	3	0	40
Music/Art	9	5	0	2	0	2
Psychology/Sociology	45	7	1	3	0	34
Engineering Tech.	61	23	1	1	0	36
TOTALS	585	153	30	43	0	359

*Includes Speech and Nursing

**Includes all Education except Speech Pathology

APPENDIX IV

FRESHMEN ENROLLMENT BY COUNTIES FALL 1992

ABBEVILLE.....	3
AIKEN.....	26
ALLENDALE.....	5
ANDERSON.....	10
BAMBERG.....	7
BARNWELL.....	10
BEAUFORT.....	12
CALHOUN.....	7
CHARLESTON.....	34
CHEROKEE.....	3
CHESTER.....	1
CHESTERFIELD.....	5
CLARENDON.....	7
COLLETON.....	12
DARLINGTON.....	18
DILLON.....	6
DORCHESTER.....	11
EDGEFIELD.....	4
FLORENCE.....	30
GEORGETOWN.....	15
GREENVILLE.....	20
GREENWOOD.....	4
HAMPTON.....	2
HORRY.....	14
JASPER.....	12
KERSHAW.....	8
LANCASTER.....	2
LAURENS.....	4
LEE.....	1
LEXINGTON.....	14
MARION.....	11
MARLBORO.....	9
MCCORMICK.....	2
ORANGEBURG.....	94
PICKENS.....	1
RICHLAND.....	49
SALUDA.....	2
SPARTANBURG.....	7
SUMTER.....	16
UNION.....	3
WILLIAMSBURG.....	20
YORK.....	18
TOTAL	539

**UNDERGRADUATE STUDENTS
FALL 1992**

	FRESHMEN	TRANSFERS	TOTAL
ALABAMA	1	0	1
ALASKA	0	1	1
ARIZONA	2	0	2
CALIFORNIA	1	0	1
DIST. OF COLA.	7	1	8
FLORIDA	16	4	20
GEORGIA	30	3	33
INDIANA	1	0	1
KENTUCKY	1	0	1
LOUISIANA	1	0	1
MARYLAND	15	1	16
MASSACHUSETTS	1	0	1
MICHIGAN	3	1	4
MISSOURI	2	1	3
NEVADA	1	0	1
NEW JERSEY	8	3	11
NEW MEXICO	1	0	1
NEW YORK	19	6	25
NORTH CAROLINA	10	0	10
OHIO	3	1	4
PENNSYLVANIA	9	2	11
RHODE ISLAND	0	2	2
SOUTH CAROLINA	558	166	724
TEXAS	1	1	2
VERMONT	0	1	1
VIRGINIA	6	0	6
WASHINGTON	2	0	2
UNKNOWN	2	1	3
TOTALS:	701	195	896

**INSTRUCTIONAL AND ACADEMIC ADMINISTRATIVE PERSONNEL
ACADEMIC PREPARATION BY SCHOOL/AREA
1992-93**

SCHOOL

RANK/ EDUCATIONAL TRAINING	ARTS & SCIENCES		BUSINESS		EDUCATION		ENGINEERING TECHNOLOGY	
	N	%	N	%	N	%	N	%
PROFESSOR								
PhD/EdD	26		6		12		5	
MS + 2 Yrs.								
MS + 1 Yr.	1							
MS								
BS								
TOTAL	27	27%	6	20%	12	35%	5	23%
ASSOCIATE								
PhD/EdD	18		6				4	
MS + 2 Yrs.	2		2		9		1	
MS + 1 Yr.					1			
MS								
BS								
TOTAL	20	20%	8	26%	10	29%	5	23%
ASSISTANT								
PhD/EdD	20		6		4		6	
MS + 2 Yrs.	5		7		4		3	
MS + 1 Yr.	2		1		1		1	
MS	6							
BS								
TOTAL	33	33%	14	47%	9	26%	10	45%
INSTRUCTOR								
PhD/EdD	1							
MS + 2 Yrs.	4				1			
MS + 1 Yr.	4				1			
MS	12		2		1		2	
BS								
TOTAL	21	21%	2	7%	3	9%	2	9%

**INSTRUCTIONAL AND ACADEMIC ADMINISTRATIVE PERSONNEL
ACADEMIC PREPARATION BY SCHOOL/AREA
1992-93**

SCHOOL

RANK/ EDUCATIONAL TRAINING	FRESHMAN STUDIES		HOME ECON. & HUMAN SERVICES		TOTAL	
	N	%	N	%	N	%
PROFESSOR						
PhD/EdD			7		30+	
MS + 2 Yrs.						
MS + 1 Yr.						
MS						
BS						
TOTAL			7	17%		
ASSOCIATE						
PhD/EdD	1		6		26	
MS + 2 Yrs.	1		1		6	
MS + 1 Yr.						
MS						
BS						
TOTAL	2	13%	7	17%		
ASSISTANT						
PhD/EdD	1		3		20	
MS + 2 Yrs.	1		9		24	
MS + 1 Yr.			2		5	
MS						
BS						
TOTAL	2	13%	14	33%		
INSTRUCTOR						
PhD/EdD			1		2	
MS + 2 Yrs.			4		7	
MS + 1 Yr.	2					
MS	9		2		16	
BS						
TOTAL	11	73%	7	17%		

APPENDIX VI

		PROGRAM OFFERING							
		Degrees Offered					Other Offerings		
Area of Study	Bachelor	Master	Master's in Education Option in Area	Doctoral/ Specialist	Under-graduate Concentration	Teacher Certification	Under-graduate Minor	Graduate Courses only	
Agribusiness	X	X					X		
Accounting	X						X		
Accounting and Related Economics ...	X					X			
Art	X						X		
Art Education	X					X	X		X
Art-Printmaking.....	X								
Biology	X					X	X		
Black Studies							X		
Business Economics	X					X	X		X
Business Education	X						X		
Chemistry	X					X	X		
Civil Engineering--Tech	X								
Computer Science.....	X						X		
Counselor Education....			X						X
Elementary School									
Counseling						X			
Secondary School									
Counseling						X			
Criminal Justice	X						X		
Drama	X					X			
Early Childhood Education	X					X			
Educational Administration					X*				
Elementary Principal						X			
Secondary Principal						X			
District Superintendent						X			
Elementary Education ...	X		X*						X
Basic Elementary									
Early Childhood									
Reading									
Electrical Engineering Technology	X								
Electro-Mechanical Option									
Energy Use and Conservation									

Technology									X
English	X						X		X
French	X						X		X
Food and Nutrition	X								
German.....									X
Health Education	X						X		X
History	X						X		X
Home Economics									
Education	X						X		X
Home Economics									
in Business	X								
Child Development.....						X			X
Fashion Merchandising						X			X
Food Services						X			x
Individual and Family									
Development.....		X							
Industrial Technology									
Education	X						X		
Industrial Engineering									
Technology	X								
Management	X					X			X
Marketing	X					X			X
Mathematics.....	X						X		X
Mechanical Engineering									
Technology	X								
Music	X								X
Music Education	X								X
Choral						X	X		
Instrumental						X	X		
Music Merchandising	X								
Nursing	X								
Nursing (Post RN)	X								
Nutritional Science		X							
Office Management									
and Administration ...	X					X			X
Physical Education	X					X	X		
Physics	X								X
Political Science	X								X
Public Administration.						X			
Pre-Law Option						X			
Psychology	X								X
Reading Education							X		
Rehabilitation Counseling		X						X	
Secondary Education ...									
Biology									
Business									

X*

APPENDIX VII

FEDERAL, STATE AND PRIVATELY FUNDED AWARDS
1992-93

NAME OF PROGRAM	PERIOD	AMOUNT	FUNDED BY
1. SCSU Junior Scholars Programs Director: Dr. Gwen Wilson	6/92-7/92	10,000	S.C. Department of Education
2. Bound Porphyrin Compounds as Spectroscopic Sensors For Trace Metals Director: Dr. N. Datta-Gupta	5/92-4/93	110,620	SCUREF
3. Applications of High Transition Temperature Superconductor at the Savannah River Site Director: Drs. James and Linda Payne	6/92-5/95	114,800	Department of Energy Savannah River
4. NCAA National Youth Sports Program Director: Dr. Kenneth D. Mosely	6/92-7/92	46,300	National Collegiate Athletic Association
5. National Youth Sports Program - Summer Feeding Program Director: Dr. Kenneth D. Mosely	6/92-7/92	22,000	USDA
6. Assessing the Impact of early Education Intervention on the Lives of Children and their Families Director: Dr. Leola Adams	7/92-8/92	3,600	Office of International Corporation & Development
7. Plan to Achieve Accreditation of a Training Program in Speech Pathology and Audiology Director: Dr. Harold Powell	9/92-8/93	65,016	U.S. Department of Education
8. Technology Transfer to Small Businesses and Accompany Scope Director: Mr. John Gadson	5/92-5/93	224,754	U.S. Department of Energy
9. Summer Institute for Public School Teachers of Eighth Grade Social Studies and History Director: Dr. Cornelius St. Mark	6/92-7/92	12,925	S.C. Department of Education
10. A Scholarship Program for Increasing Supply of qualified Secondary School Science & Math Teachers Director: Dr. James H. Arrington	4/92-3/95	100,862	Subcontract w/ SCUREF/WSRC/DOE (T.O. #64)

11.	A Scholarship Program for Increasing Supply Female and Minority ER/EM Scientists and Engineers Director: Dr. James H. Arrington	4/92-3/95	40,345	Subcontract w/ SCUREF/WSRC/ DOE (T.O. #62)
12.	Building Capacity for Long Range Human Capital Development in Agribusiness Director: Dr. E. N. Onunkwo Mr. Michael Kinard	9/92-8/95	202,229	USDA
13.	Scholarships for Disadvantaged Students (SDS) Director: Dr. Debra Austin	7/92-6/93	19,333	U.S. Department of Health & Human Services Public Health Service
14.	Long-Term Training Project for Rehabilitation of the Blind: Graduate Training for Employed Orientation and Mobility Specialists Director: Dr. Eddie Glenn	7/92-6/93	88,069	Rehabilitation Services Admins./RSA
15.	Pre-Service Long-Term Training Project for the Visually Impaired and the Blind: Orientation and Mobility Specialist Director: Dr. Eddie Glenn	8/92-7/95	98,823	U.S. Department of Education
16.	Long-Term Training in Rehabilitation Counseling at the Master Level at SCSU Director: Dr. Brannon C. Underwood	9/92-8/93	89,616	Rehabilitation Services Admins.
17.	Administration and Supervision for Tech Prep Educators Director: Dr. Bernice Moore-Green	7/92-6/93	6,929	S.C. Department of Education
18.	Applied Biology/Chemistry Institute for Teachers Director: Dr. Bernice Moore-Green	7/92-6/93	6,929	SCSDE
19.	Cholesterol, Selected Minerals, and Health Status of the Elderly in South Carolina Director: Dr. Kailash Mathur Dr. Barry Frishberg	9/92-8/94	314,928	U.S. Department of Agriculture
20.	Patricia Roberts Harris Public Service Program Director: Dr. Ronald J. Quinn	8/92-5/93	12,000	U.S. Department of Education
21.	Patricia Roberts Harris Public Services Fellowship Program Director: Dr. Ronald J. Quinn	8/92-5/93	12,000	U.S. Department of Education
22.	Research Careers for Minority Scholars	9/92-2/95	303,172	National Science Foundation

	Director: Dr. James H. Arrington			NSF
23.	Migrant Education: A Cooperative Effort in Cross-Cultural Understanding Director: Dr. Patty Pollard	9/92-12/93	75,000	Dept. of Health and Human Services
24.	Teen Companion Program Cost-Benefit Research Study Director: Dr. Donald Small	11/92-3/93	64,000	Dept. of Social Services State of S.C.
25.	SCSU Entrepreneurial Development Program (EPID 1993) Director: Mr. John W. Gadson, Sr.	10/92-9/93	49,983	S.C. Dept. of Hwys. & Public Transportation
26.	Travel Expense to Attend the U.S. Chapter World Aquaculture Society and Trade Show Director: Dr. S. Sureshwaran	1-26-93/ 1-30-93	1,000	S.C. Sea Grant Consortium
27.	HBCU Solar Radiation Monitoring (Subcontract No. Hr-2-12054-1) Director: Dr. Tom Whitney	1/93-12/93	7,000	National Renewable Energy Lab.
28.	Study of Microsilca Concrete Director: Dr. Ching-Hua Mou Dr. Shoi Y. Hwang	3/93-7/93	49,955	S.C. Dept. of Hwys. & Public Transportation
29.	Historic Preservation Intern, FY 1993 Survey & Planning Grant, Funding Agreement Director: Dr. Ricky Hill	1/93-8/94	8,000	Dept. of Interior, National Park Service
30.	Plan to Achieve Accreditation of a Training Program in Speech Pathology and Audiology Director: Dr. Harold Powell	9/93-3/94	69,790	U.S. Department of Education
31.	South Carolina State Junior Scholars Program "A Compendium of Discovery" Director: Dr. Gwen Wilson	6/93-7/93	9,000	S.C. Dept. of Education
32.	Moments from the Past: An Exhibition of Photographs Celebrating the Heritage of the Penn Center of the Sea Islands Director: Mr. Frank Martin	3/93-6/93	6,463	S.C. Arts Commission
33.	Arts Society and Identity Director: Dr. Leo Twiggs Mr. Frank Martin	3/93-6/93	2,150	S.C. Department of Education
34.	SCSU/DOE Pre-Freshman Enrichment Program (PREP) Director: Dr. R. R. Sandrapaty	6/93-6/95	38,747	U.S.D.O.E.

35.	Characterization and Thermophysical Properties of Bi-Based Ceramic Superconductors Director: Dr. James E. Payne	6/93-5/97	568,092	Department of Energy
36.	Math & Science Enrichment Program ("Hooked on Math & Science") Director: Dr. Kenneth D. Mosely	8/93-7/94	54,000	SCUREF/DOE
37.	National Youth Sports Program - Summer Feeding Program Director: Dr. Kenneth D. Mosely	6/93-7/93	46,300	USDA
38.	National Youth Sports Program - Math & Science Director: Dr. Kenneth D. Mosely	6/93-7/93	24,000	NCAA
39.	Minority Biomedical Research Support System Director: Dr. N. Datta-Gupta	6/93-5/94	187,768	NIH
40.	Computer Laboratory to Support Self-Paced and Individualized Inst. or Pre-Calculus at SCSU Director: Dr. Andrew Hugine	7/93-6/94	31,591	S.C. Department of Education
41.	National Youth Sports Program Director: Dr. Kenneth D. Mosely	6/93-7/93	46,300	NCAA
42.	Prepare K-Adult Teachers to Use Service Learning in the Classroom Director: Dr. Walter Childs	5/93-8/93	11,356	S.C. Department of Education
43.	Middle School Science and Mathematics Early Intervention Project (EIP) Director: Dr. Judith D. Salley	6/93-5/94	111,673	SCUREF/DOE
44.	SCSU/FHWA Summer Institute for Minority Secondary School Students Director: Mr. Clarence W. Hill		40,000	DOT/FHWA

APPENDIX VIII

PRESIDENT'S OFFICE PUBLICATION OF DOCUMENTS

Annual Report (sent to State Library each year)

VICE PRESIDENT FOR STUDENT AFFAIRS' OFFICE PUBLICATIONS

Handbooks and Guides

- . Student Handbook - Dates & Data
- . Residence Hall Assistants Guide
- . Handbook for Advisors to Organizations
- . Academic Advising Handbook
- . Alcohol Abuse Handbook
- . What About? A Guide to New Students Orientation
- . Orientation
- . Academic Adjustment & Career Satisfaction
- . Aids Peer Education Training Manual

Brochures

- . Orientation for Parents and New Students
- . New Dimensions: World of Careers
- . Education for Experience: The Advantage
- . Student Handbook (Handicapped/Disabled Student Services)
- . Faculty Handbook (Handicapped/Disabled Student Services)
- . SCSU Student Life
- . Counseling Center (Information About)
- . Hotline

PUBLICATIONS OF FACULTY

Department of Art

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- Twigg, Leo F. The MacDonald Collection: Heirlooms of People. Collections Magazine of Art
- Twigg, Leo F. Art and Twigg: A talk with Leo Twigg - Florish magazine Dec 1992. Article by Jacqueline Shuler.
- Twigg, Leo F. Who's Who in American Art. 1993-94. R.R. Bowker Publishing group. New Jersey, 1993.

Department of English

- Favors, Sarah W., Dr. "Booker T. Washington: A Literary Biography" for Masterplots II: Juvenile and Young Adults Biography. Salem Press, April 1993.
- Favors, Sarah W., Dr. "Developing Multicultural Sensitivity." South Carolina Program for the Recruitment and Retention of Minority Teachers. S.C. State University, July 1992.
- Nettles, Evelyn E., Dr. Literary Perspectives, Volumes 1 and 2; (Essay Contributions) ed. Dr. Don L. Powell, et. al. (Dubuque, Iowa: Kendall/Hunt Publishing), Fall 1992.
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Department of Mathematics and Computer Science

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- Choudhari, Ramesh. Papers on "network data base not yet dead," and "Syntax directed trading program," presented at the S.C. Academy of Science meeting in April 1992. Papers on "Decision support system for student advisement," and Framework for cost justification of network data based system, SETIMS, Oct. 92.
- Krishna, M.V. Gopola. A report on "Coordinate Generation in Three-Dimensional Arbitrary Surface." Published by Office of Naval Research.
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- Viswanath, G.R. Revised Calculus Textbook for Business and Economics students, working on Complex Analysis Manuscript.

Department of Natural Sciences

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Department of Political Science and History

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Department of Teacher Education

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Department of Felton Laboratory

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**SOUTH CAROLINA STATE UNIVERSITY
FINANCIAL SUMMARY - FISCAL YEAR 1992-93**

Current Funds

Education and General Revenue	
Student Fees	10,286,404
Appropriations	18,846,813
Gifts, Grants and Contracts	14,419,747
Other Revenue	152,726
Total Revenue (Education and General)	43,705,690
Auxiliary Services	10,947,135
Grand Total Current Fund Revenue	54,652,825
Education and General Expenditures	
Instruction	14,032,222
Academic Support	4,555,265
Research	2,169,531
Public Service	2,393,595
Student Services	2,284,654
Institutional Support	5,927,767
Operation & Maintenance of Plant	4,328,864
Scholarships and Fellowships	6,864,950
Total Expenditures (Educational & General)	42,556,848
Auxiliary Services	10,414,658
Mandatory Transfers:	
To Debt Service	777,099
Non-Mandatory Transfer:	
From Endowment Funds (Landscript)	-0-
To Loan Funds	-0-
To Debt-Service Funds	236,094
Total Expenditures & Transfers	53,984,699
Other Additional/(Deductions)	
Addition to Plant Funds	-0-
Excess of Restricted Receipts over	
Transfers to Revenue	-0-
Net Increase (Decrease) in Fund Balance	668,126

Capital Funds (1968-69--1992-93)

State Capital Improvement Bonds Authorization	
Authorization Prior to 1980-88 (Including	
Handicap Access Allocation)	19,226,280
1980-88 Authorization (School of Business)	3,290,000
Total Capital Improvements Bonds Authorized	22,516,280
Tuition Authorized for Capital Improvements	11,783,843
Housing Revenue Bonds	8,260,000
Donations for Capital Improvements	150,000
Total Capital Funds	42,710,123
Less: Capital Funds Drawn Through 6/30/93	37,027,313
Total Funds Remaining to be Drawn at 7/1/93	5,682,810

**TOTAL EXPENDITURES BY OBJECT CLASSIFICATION
FOR YEAR 1992-93**

Personnel	32,022,375
Contractual Services	4,100,943
Supplies	1,483,939
Travel	588,977
Equipment	1,896,026
Other Expenditures and Transfers	<u>13,892,439</u>
TOTAL	<u>53,984,699</u>



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APPENDIX I

TOTAL EXPENDITURES BY OBJECT CLASSIFICATION

FOR YEAR 1992-93

32,032,372	Personnel
4,100,943	Contractual Services
1,483,939	Supplies
588,977	Travel
1,896,026	Equipment
17,892,439	Other Expenditures and Transfers
57,984,699	TOTAL

Total Number of Documents Printed	255
Cost Per Unit	\$ 2.36
Printing Cost - S.C. State Budget & Control Board (up to 255 copies)	\$ 600.89
Printing Cost - Individual Agency (requesting over 255 copies and/or halftones)	\$ -
Total Printing Cost	\$ 600.89